

LSEC Enrollment

in

GO ARMY ED

1. Do you have a Go Army Ed USERNAME and PASSWORD?????

YES

Continue on to Step 2

NO

**Visit your nearest
Education Center to get a
username and password**

Proceed to Step 2

2. Enter your username and password (case-sensitive) and click **GO**



The screenshot shows the GoArmyEd website interface. At the top left is the GoArmyEd logo. Below it is a navigation menu with links: Home, Tuition Assistance (TA) Policies, Earn a Degree or Credential, Programs and Services, Money for College, GoArmyEd, eArmyU, Army Vocational/Technical (AVOTEC) Soldier Program, College of the American Soldier, and Help. The main content area features a large banner with the GoArmyEd logo and a red arrow pointing to the login form. The login form is titled 'GoArmyEd Log In' and includes fields for 'Registered Users Log In Username:' and 'Password:', a 'Go' button, and links for 'Forgot your username and/or password?' and 'Pop-up blocker help'. Below the banner is an 'About GoArmyEd' section with a photo of soldiers at a computer and text describing the portal's purpose. On the right side, there are sections for 'About ACES' and 'CAS' (College of the American Soldier).

Welcome to GoArmyEd!

New Users / Helpdesk

Search

GoArmyEd Log In

Registered Users Log In

Username:

Password:

Go

[Forgot your username and/or password?](#)

[Pop-up blocker help](#)

About ACES

GoArmyEd is the gateway to all Army Continuing Education System (ACES) programs and services.

[Learn About ACES](#)

CAS

College of the American Soldier (CAS) is the Career NCOs link to higher learning, and maximum credit for

GoArmyEd is the virtual gateway for Soldiers on active duty to request Tuition Assistance (TA) online, anytime for classroom, distance learning, and eArmyU online college courses.

GoArmyEd is a dynamic online portal that automates many of the paper-based processes Soldiers historically conducted with their Army education counselor.

GoArmyEd is used by:

- Soldiers to pursue their postsecondary educational goals
- Army education counselors to provide educational guidance
- Colleges to deliver degree and course offerings and to report Soldier

GoArmyEd is a One-Stop Gateway to Educational Support and Services: It's tough being a college student nowadays. Aside from the normal growing pains and rites of passage that all young students navi...[View](#)

3. Click on **ON DUTY ENROLLMENT REQUEST**

Welcome to GoArmyEd! - Windows Internet Explorer

https://www.goarmyed.com/student/Client/Client_Home.aspx

GoArmyEd

Welcome back,

Helpdesk Logout Search

My Education

On-Duty Courses:

Course ID	Course Description	Start Date	End Date	Class Type	Enrollment Status
108	Windows Vista LSEC 09L442	4/8/2009	5/21/2009	Self-Development	Verified

On-Duty Resources

- [On-Duty Enrollment Information...](#)
- [On-Duty Enrollment Request...](#)

Student Resources

- [Enrolling in an On-Duty Class](#)
- [Withdrawing from an On-Duty Class](#)
- [Updating Your Account Information](#)
- [Test Schedule](#)

Helpdesk Resources

Have Questions: Get help anytime, anywhere by calling 1-800-817-9990 for the GoArmyEd Helpdesk or select the link below to send your question.

- [Create a Helpdesk Case](#)
- [Track Helpdesk Case\(s\)](#)

Home

- My Student Record**
 - Account Information
 - Change Password
 - Tuition Assistance (TA) Policies
- Student Recognition
- Earn a Degree or Credential
- Programs and Services
- Money for College
- GoArmyEd
- eArmyU
 - Army Vocational/Technical (AVOTEC) Soldier Program
 - College of the American Soldier
- Help

Announcements

No Announcements at this time.

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Accessibility Statement | Privacy Act | Helpdesk | Site

4. Click on the **MAGNIFYING GLASS**

GoArmyEd - Windows Internet Explorer

https://sa.goarmyed.com/psp/saprod/EMPLOYEE/HRMS/c/EAU_SF_SS_STUDENT.EAU_OD_ENRL_RQ_STD

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Home Add to Favorites Close Window

On-Duty Enrollment Request

To create a new on-duty enrollment request, fill in the required fields. Once complete, press the 'Submit' button at the bottom of the screen.

The fields indicated with * are mandatory.

Student Information

EmplID:	Rank:
SSN:	GeoEd Center:

Enrollment Information

To look up the Class ID, please click on the magnifying glass to the right of the "Class ID" field and select your course.

*Class ID:	<input type="text"/>	Enrollment Status:
*Objective:	<input type="text"/>	Class Section:

Submit Print and Sign On-Duty Enrollment Request Form (PDF)

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5. Enter the **START DATE**, **END DATE**, and **20736** as the **GEO ED Center**, then click **LOOK UP**

GoArmyEd - Windows Internet Explorer

https://sa.goarmyed.com/psp/saprod/EMPLOYEE/HRMS/c/EAU_SF_SS_STUDENT.EAU_OD_ENRL_RQ_STD

File Edit View Favorites Tools Help

GoArmyEd

Look Up Class ID

Class ID: = []

Class Name: begins with []

Start Date: >= [] [] ←

End Date: <= [] [] ←

Geo Ed Center: begins with [20736] [] ←

Delivery Mode: = []

Pay Type: = []

Class Type: begins with [] []

Building: begins with []

Look Up Clear Cancel [Basic Lookup](#)

Search [] [View All](#)

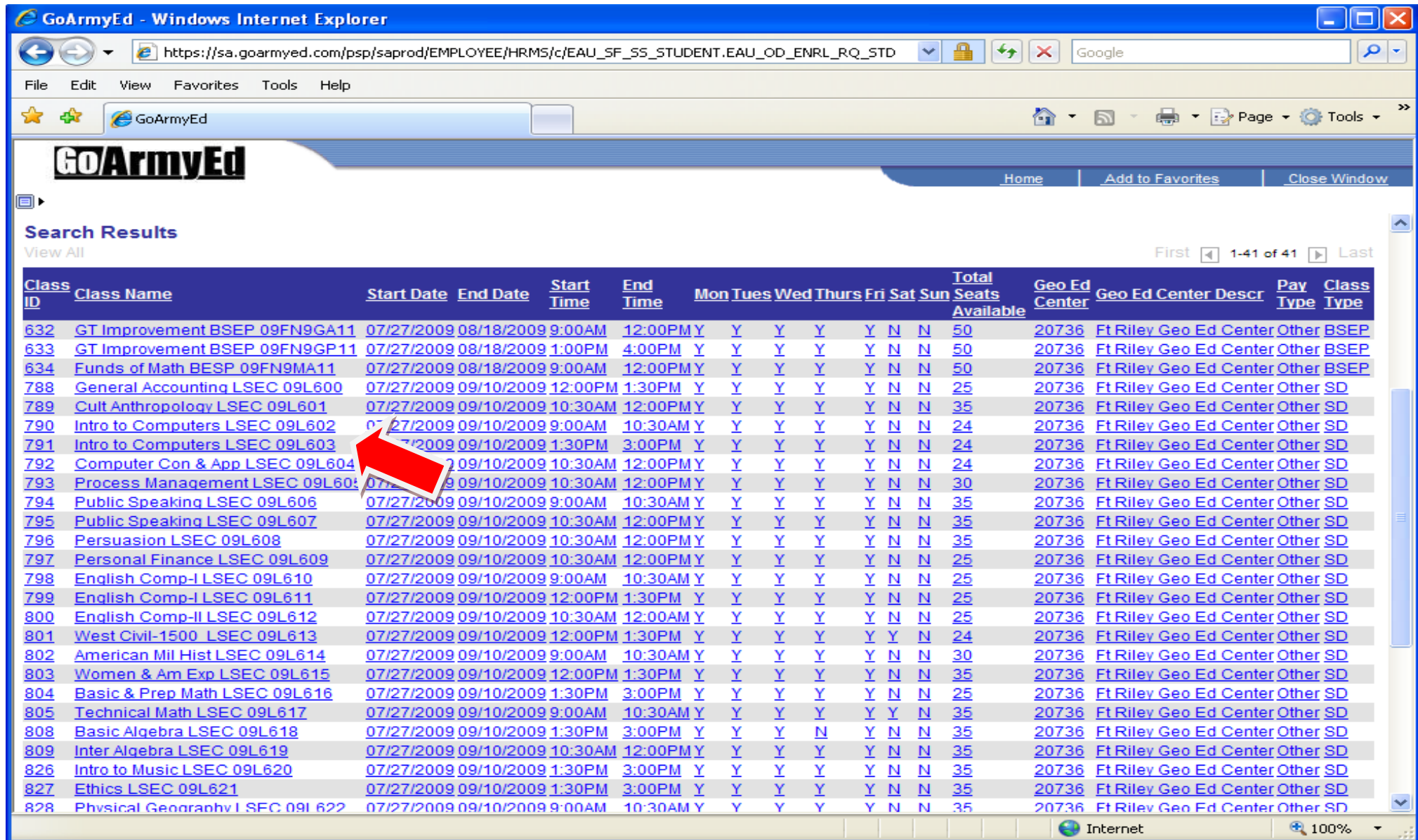
First 1-100 of 299

Class ID	Class Name	Start Date	End Date	Start Time	End Time	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Seats Available	Geo Ed Center	Geo Ed Center Descr	Pa Ty
3	story0904	07/27/2009	08/19/2009	7:30AM	11:30AM	Y	Y	Y	Y	N	N	N	15	51849 Ft Story	Geo Ed Center	Otr
40	Japanese Headstart Program	07/13/2009	07/17/2009	8:00AM	4:00PM	Y	Y	Y	Y	Y	N	N	70	JA87A Okinawa - Torii	Geo Ed Center	Otr
41	Japanese Headstart Program	07/27/2009	07/31/2009	8:00AM	4:00PM	Y	Y	Y	Y	Y	N	N	70	JA87A Okinawa - Torii	Geo Ed Center	Otr
42	Japanese Headstart Program	08/10/2009	08/14/2009	8:00AM	4:00PM	Y	Y	Y	Y	Y	N	N	70	JA87A Okinawa - Torii	Geo Ed Center	Otr
43	Japanese Headstart Program	08/24/2009	08/28/2009	8:00AM	4:00PM	Y	Y	Y	Y	Y	N	N	70	JA87A Okinawa - Torii	Geo Ed Center	Otr
44	Japanese Headstart Program	09/14/2009	09/18/2009	8:00AM	4:00PM	Y	Y	Y	Y	Y	N	N	70	JA87A Okinawa - Torii	Geo Ed Center	Otr

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6. Choose the classes in which you wish to enroll

(Pay attention to times as some classes may be offered more than once a day)



GoArmyEd - Windows Internet Explorer

https://sa.goarmyed.com/psp/saprod/EMPLOYEE/HRMS/c/EAU_SF_SS_STUDENT.EAU_OD_ENRL_RQ_STD

GoArmyEd

Home Add to Favorites Close Window

Search Results

View All

First 1-41 of 41 Last

Class ID	Class Name	Start Date	End Date	Start Time	End Time	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total Seats Available	Geo Ed Center	Geo Ed Center Descr	Pay Type	Class Type
632	GT Improvement BSEP 09FN9GA11	07/27/2009	08/18/2009	9:00AM	12:00PM	Y	Y	Y	Y	Y	N	N	50	20736	Ft Riley Geo Ed Center Other	BSEP	BSEP
633	GT Improvement BSEP 09FN9GP11	07/27/2009	08/18/2009	1:00PM	4:00PM	Y	Y	Y	Y	Y	N	N	50	20736	Ft Riley Geo Ed Center Other	BSEP	BSEP
634	Funds of Math BSEP 09FN9MA11	07/27/2009	08/18/2009	9:00AM	12:00PM	Y	Y	Y	Y	Y	N	N	50	20736	Ft Riley Geo Ed Center Other	BSEP	BSEP
788	General Accounting LSEC 09L600	07/27/2009	09/10/2009	12:00PM	1:30PM	Y	Y	Y	Y	Y	N	N	25	20736	Ft Riley Geo Ed Center Other	SD	SD
789	Cult Anthropology LSEC 09L601	07/27/2009	09/10/2009	10:30AM	12:00PM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
790	Intro to Computers LSEC 09L602	07/27/2009	09/10/2009	9:00AM	10:30AM	Y	Y	Y	Y	Y	N	N	24	20736	Ft Riley Geo Ed Center Other	SD	SD
791	Intro to Computers LSEC 09L603	07/27/2009	09/10/2009	1:30PM	3:00PM	Y	Y	Y	Y	Y	N	N	24	20736	Ft Riley Geo Ed Center Other	SD	SD
792	Computer Con & App LSEC 09L604	07/27/2009	09/10/2009	10:30AM	12:00PM	Y	Y	Y	Y	Y	N	N	24	20736	Ft Riley Geo Ed Center Other	SD	SD
793	Process Management LSEC 09L605	07/27/2009	09/10/2009	10:30AM	12:00PM	Y	Y	Y	Y	Y	N	N	30	20736	Ft Riley Geo Ed Center Other	SD	SD
794	Public Speaking LSEC 09L606	07/27/2009	09/10/2009	9:00AM	10:30AM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
795	Public Speaking LSEC 09L607	07/27/2009	09/10/2009	10:30AM	12:00PM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
796	Persuasion LSEC 09L608	07/27/2009	09/10/2009	10:30AM	12:00PM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
797	Personal Finance LSEC 09L609	07/27/2009	09/10/2009	10:30AM	12:00PM	Y	Y	Y	Y	Y	N	N	25	20736	Ft Riley Geo Ed Center Other	SD	SD
798	English Comp-I LSEC 09L610	07/27/2009	09/10/2009	9:00AM	10:30AM	Y	Y	Y	Y	Y	N	N	25	20736	Ft Riley Geo Ed Center Other	SD	SD
799	English Comp-I LSEC 09L611	07/27/2009	09/10/2009	12:00PM	1:30PM	Y	Y	Y	Y	Y	N	N	25	20736	Ft Riley Geo Ed Center Other	SD	SD
800	English Comp-II LSEC 09L612	07/27/2009	09/10/2009	10:30AM	12:00AM	Y	Y	Y	Y	Y	N	N	25	20736	Ft Riley Geo Ed Center Other	SD	SD
801	West Civil-1500 LSEC 09L613	07/27/2009	09/10/2009	12:00PM	1:30PM	Y	Y	Y	Y	Y	N	N	24	20736	Ft Riley Geo Ed Center Other	SD	SD
802	American Mil Hist LSEC 09L614	07/27/2009	09/10/2009	9:00AM	10:30AM	Y	Y	Y	Y	Y	N	N	30	20736	Ft Riley Geo Ed Center Other	SD	SD
803	Women & Am Exp LSEC 09L615	07/27/2009	09/10/2009	12:00PM	1:30PM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
804	Basic & Prep Math LSEC 09L616	07/27/2009	09/10/2009	1:30PM	3:00PM	Y	Y	Y	Y	Y	N	N	25	20736	Ft Riley Geo Ed Center Other	SD	SD
805	Technical Math LSEC 09L617	07/27/2009	09/10/2009	9:00AM	10:30AM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
808	Basic Algebra LSEC 09L618	07/27/2009	09/10/2009	1:30PM	3:00PM	Y	Y	Y	N	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
809	Inter Algebra LSEC 09L619	07/27/2009	09/10/2009	10:30AM	12:00PM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
826	Intro to Music LSEC 09L620	07/27/2009	09/10/2009	1:30PM	3:00PM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
827	Ethics LSEC 09L621	07/27/2009	09/10/2009	1:30PM	3:00PM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD
828	Physical Geograph I LSEC 09L622	07/27/2009	09/10/2009	9:00AM	10:30AM	Y	Y	Y	Y	Y	N	N	35	20736	Ft Riley Geo Ed Center Other	SD	SD

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7. Make sure you have chosen the correct class and time

-Click on the drop down OBJECTIVE box,
and choose an objective

-Then click **SUBMIT**

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On-Duty Enrollment Request

To create a new on-duty enrollment request, fill in the required fields. Once complete, press the 'Submit' button at the bottom of the screen.

The fields indicated with * are mandatory.

Student Information

EmplID: _____ Rank: _____
SSN: _____ GeoEd Center: _____

Enrollment Information

To look up the Class ID, please click on the magnifying glass to the right of the "Class ID" field and select your course.

*Class ID: Cult Anthropology LSEC 09L601 Enrollment Status: _____
Class Section: 601

Class Details

Class Type:	SD	Credit Hours:	3.00	Pay Type:	Other
Start Date:	07/27/2009	End Date:	09/10/2009	Days of Week:	MoTuWeThFr
Start Time:	10:30AM	End Time:	12:00PM	Instructional Hours:	45.00
Cost Per Unit:	\$1.00	Unit of Cost:	Hour	Non-Military Student Cost:	\$0.00
GeoEd Center:	Ft Riley		Room:	206	
Building:	217				
Class Description:	ANTH 1816 INSTRUCTOR: G. BUTLER				

Enrollments in Class

Total Seats: 35 Issued: 0 Confirmed: 0 Verified: 0 Withdrawn: 0 Open: 35

*Objective: Confirm Now Confirm By Command

***NOTE:** If you are ACTIVE DUTY (E-6 or below) you will need to print out the On-Duty Enrollment Request Form and have it signed by your commander. Then you need to return it to your Education Center to complete your enrollment.

8. You should see a pop up window that says "your enrollment request has been confirmed" Click **OK**