What can your advisor help you with?

- Help you with your educational goals and degree planning
- Someone to talk to about:
  - Career goals
  - Trouble in classes
  - Trouble with an instructor
  - Your questions and answer them
- An advocate or campus reference
- Help you avoid making common freshman mistakes and to help you make good decisions.
- Confirmation of your readiness to graduate

What can you do to get the most out of your advising sessions?

- Share information that can affect your educational successes
  - Examples: work hours, family responsibilities, financial aid status or issues, any other limitations or issues
- It is ultimately your responsibility to fulfill the requirements for graduation
  - Keep a record of graduation requirements **64 hours** with a **2.0** cumulative G.P.A. or above
  - Keep copies of all correspondence from the college and meetings with your advisor
- **Stay aware of deadlines** for adding and dropping classes
- Be familiar with the College Catalog and Student Handbook policies
- Alert your advisor if you begin to have difficulties that affect your ability to be successful or continue classes
- Communicate with your advisor – they sign your graduation application

Helpful Tips

- Make note of your advisor’s office hours and contact information
- Schedule appointments ahead of time
  - Have enough time to discuss everything
  - Call if you are unable to keep your appointment
- Keep copies of all correspondence from the college and from meetings with your advisor
- Be prepared for advisement meetings
  - Review your degree plan
  - Make notes of courses needed to complete your degree or questions about classes
  - Look at the course bulletin ahead of time

Developmental Courses (Please see Student Handbook)

- **Developmental Classes** help you prepare for college level study.
- Developmental courses **do not count towards graduation**.

If you have any questions about the advising process or are unclear about the advising services available, contact the **advisement@bartonccc.edu**.