

Don't hesitate to contact your advisor; they want to help you achieve your goals!

What can your advisor help you with?

- ❖ Help you with your educational goals and degree planning
- ❖ Someone to talk to about:
 - Career goals
 - Trouble in classes
 - Trouble with an instructor
 - Your questions and answer them
- ❖ An advocate or campus reference
- ❖ Help you avoid making common freshman mistakes and to help you make good decisions.
- ❖ **Confirmation of your readiness to graduate**

What can you do to get the most out of your advising sessions?

- ❖ Share information that can affect your educational successes
 - Examples: work hours, family responsibilities, financial aid status or issues, any other limitations or issues
- ❖ It is ultimately your responsibility to fulfill the requirements for graduation
 - Keep a record of graduation requirements-**64 hours** with a **2.0** cumulative G.P.A. or above
 - Keep copies of all correspondence from the college and meetings with your advisor
- ❖ **Stay aware of deadlines** for adding and dropping classes
- ❖ Be familiar with the College Catalog and Student Handbook policies
- ❖ Alert your advisor if you begin to have difficulties that affect your ability to be successful or continue classes
- ❖ **Communicate with your advisor – they sign your graduation application**

Helpful Tips

- ❖ Make note of your advisor's office hours and contact information
- ❖ Schedule appointments ahead of time
 - Have enough time to discuss everything
 - Call if you are unable to keep your appointment
- ❖ Keep copies of all correspondence from the college and from meetings with your advisor
- ❖ Be prepared for advisement meetings
 - Review your degree plan
 - Make notes of courses needed to complete your degree or questions about classes
 - Look at the course bulletin ahead of time

Developmental Courses (Please see Student Handbook)

- **Developmental Classes** help you prepare for college level study.
- **Developmental courses do not count towards graduation.**

If you have any questions about the advising process or are unclear about the advising services available, contact the advisement@bartonccc.edu.