



Position: Parts Specialist

As a Parts Specialist you will assist our customers with orders, pulling and packaging parts, shipping, receiving and restocking parts as needed. The parts specialist will communicate with new and existing customers through multiple forms of electronic and direct communication.

Job requirements:

- Ability to develop positive relationships with customers and co-workers.
- Willingness to respond to customer needs timely and effectively.
- Familiarity with equipment and parts.
- Must be detail orientated and organized.
- Strong written and verbal communication skills.
- Ability to multi-task.
- Knowledge of Microsoft products.

Education requirements:

- High school diploma or general education development.

Physical demands:

- Lifting is required
- Standing for 6-8 hours a day