



Northern Natural Gas Company

Job Description

Sr. Operations and Maintenance Technician - Mullinville, KS (2 Positions)

1800621

Description

Purpose of Position

To perform operational and maintenance activities to assure continuity of operations of assigned facilities within company and regulatory agency procedures.

Primary Job Duties and Responsibilities (Essential Job Functions)

Install, repair, maintain and test operational equipment of assigned facility.

Operate work equipment, power tools and specialized instruments used in plant operations and maintenance.

Schedule, coordinate and inspect the work of third party contractors to accomplish these objectives.

Maintain facility records for required state, federal and company procedures, and participate in team administrative duties.

Maintain communication with team and management to assure that work will be completed on schedule and in compliance with established practices.

Utilize computers and e-mail for internal and external communication, record keeping, online reporting, material and supply ordering, and filing of various forms.

Participate in and support the training of team members and other team functions such as budgeting, planning, performance management, decision-making, etc.

Maintain cleanliness and general appearance of facilities and surrounding work area.

Ensures all compliance aspects of position are known and followed; understands and complies with all policies, codes and regulations applicable to position and company.

Employees must be able to perform the essential functions of the position, with or without an accommodation.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, protected veteran status or disability status.

Qualifications

High school diploma or high school equivalency diploma.

One to two years related work experience or equivalent technical training for operations and maintenance technician or three to five years of related experience for senior operations and maintenance technician.

Effectively work in a directed team environment that includes shared responsibilities; establish and maintain good working relationships with team members, landowners, contractors and customers; support team and company objectives and be willing to work in any and all areas of operations as requested to maintain team assets.

Must possess a valid driver's license and have an acceptable driving record..

Must be highly motivated and possess a "Best in Class" vision.

Must be able to identify work priorities, meet deadlines and function with little or no supervision.

Must be able to achieve skills needed by the team. Must possess or be willing to achieve controls and/or corrosion skill blocks within a reasonable agreed to time frame.

Willingness to work in an environment where compensation is tied to performance and skill level.

Effective oral and written communication skills.

Good working knowledge of computers and thorough understanding of Windows based programs. Effective clerical skills for administrative duties.

Ability to read and interpret operating manuals and engineering standards.

Effective analytical and problem-solving skills.

Ability to identify facility operating deviations and take necessary corrective actions.

Required to work a rotating on-call schedule, subject to 24-hours a day callout at any time for emergency response. Requires carrying a pager and cell phone.

Must be willing to work required overtime and overnight stays away from home.

Ability to work in remote locations, often working alone. Subject to hazardous conditions including escaping gas, adverse weather conditions and temperatures, heights, high-pressure gas, heavy lifting and cramped working quarters.

Subject to Department of Transportation drug and alcohol related regulations and testing.

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