



Paraprofessional (Part-Time, at least 25hrs/week)

Quivira Council, Boy Scouts of America

Since 1910, Scouting has helped mold the future leaders of this country by combining educational activities and lifelong values with fun. The Boy Scouts of America believes and understands that helping youth puts us on a path towards a more conscientious, responsible, and productive society.

The Paraprofessional provides the opportunity to inspire youths to become leaders and to participate in building young people of character and confidence. The paraprofessional will report and will be supervised by a District Executive, but he/she must be willing and able to work with volunteers and other community and business leaders to identify, recruit, train, guide, and inspire them to become involved in youth programs with little supervision.

- Achieve progress towards specific goals and objectives which include: program development through collaborative relationships, volunteer recruitment and training, fundraising, membership recruitment and retention.
- Assist the District Executive in planning, promoting and executing district roundtables, activities, camp outs and product sales.
- The paraprofessional is responsible, with the help of volunteers, for extending the Boy Scout's program to schools, religious, civic, fraternal, educational, or other community-based organizations.
- Collaborate with adult volunteers and oversee achievement of training for their respective role.
- Be a good role model and recognize the importance of working relationships with other professionals and volunteers. The paraprofessional must have communication skills and be able to explain the program's goals and objectives to the public. He/She must be able to convey the Boy Scout's purpose and mission to the public.
- Provide quality service through timely communication, regular meetings, training events and activities.
- Have a willingness and ability to devote irregular hours (some nights and weekends are required) to achieve council and district objectives.
- Willing to travel within 150 miles radius as needed.

Desired Skills:

- Must be comfortable with public speaking and interacting with diverse audiences. Excellent people skills, enthusiastic, punctual, responsible and creative.
- Strong marketing and program development background is highly desired.
- Goal-driven individual with solid time management skills and strong organizational skills in management, budgeting, and planning. Committed to personal and professional productivity, while maintaining high ethical and professional working standards, with minimal supervision.
- Self-motivated leader who maintains a productive climate and confidently inspires, mobilizes, and coaches volunteers to meet high performance standards. Proven relationship-builder with good interpersonal skills.
- Committed to personal and professional productivity, while maintaining high ethical and professional working standards.

Requirements:

- Must be willing to accept and meet the Boy Scout of America's leadership and membership standards and subscribe to the Scout Oath and Law.
- Associates or advanced degree from an accredited College or University is desired but not required.
- Attained 18 years of age or older unless prohibited by any applicable law.
- Ability to work varied hours when necessary, evening activities and weekend work is frequently required to achieve positive objectives.
- Must have a reliable transportation.
- A Scouting background is helpful but not required for employment.
- Offers for employment are subject to criminal, reference and motor vehicle background checks.

Compensation:

Quivira Council is an equal opportunity employer. In addition to offering a competitive salary we also offer compensation for authorized and approved business related expenses to include phone and mileage reimbursement.

How to apply:

Qualified candidates must submit cover letter and resume to careerservices@bartonccc.edu only the most qualified candidates will be contacted. Please do not contact the Council office with inquiries.