

## Dare to know

## Volunteers

The Barton Library welcomes community members who wish to support the Library through volunteer service. Volunteers provide additional assistance to enhance, not replace, the work of paid staff.

- Volunteers must maintain the same high standards of customer service as paid staff.
- Volunteers must follow relevant guidelines explained in the Barton Library's Professional Employee Handbook.
- The Library does not accept volunteers completing court-ordered community service.
- Volunteers serve without pay and are not covered by the College's workers' compensation insurance.
- Volunteer tasks must be meaningful to the volunteer and essential to Library operations.
- Volunteer service does not guarantee future paid employment at the Library.
- Paid Library employees, including student workers, may not volunteer at the Library.

**Contact(s):** Director of Library and College Archives **Related Forms: Relevant Policies and Procedures: Relevant Guideline(s) and Plan(s):** 

Approved by: Darren L. Ivey Effective: 01/28/2025 Revision(s):