**BARTON COMMUNITY COLLEGE**

**COURSE SYLLABUS**

# **GENERAL COURSE INFORMATION**

Course Number: CHLD 1550

Course Title: Early Childhood Career Development

Credit Hours: 1

Prerequisite: None

Division & Discipline: Workforce Training and Community Education

Course Description: This course provides an overview of the many career pathways available within the early childhood industry and identifies the training, education and skills required for these careers. It also addresses necessary employment skills and professional development options and requirements.

# **INSTRUCTOR INFORMATION**

# **COLLEGE POLICIES**

Students and faculty of Barton Community College constitute a special community engaged in the process of education. The College assumes that its students and faculty will demonstrate a code of personal honor that is based upon courtesy, integrity, common sense, and respect for others both within and outside the classroom.

Plagiarism on any academic endeavors at Barton Community College will not be tolerated. The student is responsible for learning the rules of, and avoiding instances of, intentional or unintentional plagiarism. Information about academic integrity is located in the Student Handbook.

The college reserves the right to suspend a student for conduct that is determined to be detrimental to the College educational endeavors as outlined in the College Catalog, Student Handbook, and College Policy & Procedure Manual. (Most up-to-date documents are available on the College webpage.)

Any student seeking an accommodation under the provisions of the Americans with Disability Act (ADA) is to notify Student Support Services via email at disabilityservices@bartonccc.edu.

# **COURSE AS VIEWED IN THE TOTAL CURRICULUM**

Through the discussion of current developments in the field of Early Childhood Education, students will gain professionalism in early childhood education. Professionals in the field may update their skills and goals in exploring current trends. This course also serves as a preparatory experience for those students wanting to apply for the national Child Development Associate (CDA) credential. This course is part of both the certificate and Associate of Applied Science degree programs.

# **ASSESSMENT OF STUDENT LEARNING**

Barton Community College is committed to the assessment of student learning and to quality education. Assessment activities provide a means to develop an understanding of how students learn, what they know, and what they can do with their knowledge. Results from these various activities guide Barton, as a learning college, in finding ways to improve student learning.

## Course Outcomes, Competencies, and Supplemental Competencies:

Upon completion of this course, the student should be able to:

1. Develop a portfolio of material that demonstrates a working knowledge of early childhood and it’s developmentally appropriate practices
2. Identify personal and professional qualities necessary to be successful as a child care professional
3. Identify various career options for early childhood professionals
4. Compile information for a career portfolio
5. Identify successful business practices for early childhood operations
6. Create weekly journal entries that include self-reflection, assessment, etc.
7. Recognize steps required in obtaining a job in the early childhood field
8. Prepare a resume, job application and cover letter
9. Demonstrate proper interviewing techniques
10. Develop networking skills and identify possible job opportunities in the early childhood industry
11. Compile a resource directory of community partners
12. Compile a resource directory of state and federal websites pertinent to early childhood careers
13. Identify opportunities, trends and available resources for ongoing professional development in the early childhood field
14. Participate in early childhood continuing education or professional development events
15. Partner with early childhood parents
16. Partner with other early childhood professionals

# **INSTRUCTOR'S EXPECTATIONS OF STUDENTS IN CLASS**

# **TEXTBOOKS AND OTHER REQUIRED MATERIALS**

# **REFERENCES**

# **METHODS OF INSTRUCTION AND EVALUATION**

# **ATTENDANCE REQUIREMENTS**

# **COURSE OUTLINE**