##### BARTON COMMUNITY COLLEGE

##### COURSE SYLLABUS

**Fall 2012**

## GENERAL COURSE INFORMATION

Course Number: CRIM 1621

Course Title: KLETC or appropriate Law Enforcement Academy Training

Credit Hours: 12

Prerequisite: None

Division and Discipline: Workforce Training & Community Education/Criminal Justice

Course Description: This course provides credit for the training required for law enforcement officers in the state of Kansas through the Kansas Law Enforcement Training Center or other appropriate Law Enforcement Academy

## CLASSROOM POLICY

Students and faculty of Barton Community College constitute a special community engaged in the process of education. The college assumes that its students and faculty will demonstrate a code of personal honor that is based upon courtesy, integrity, common sense, and respect for others both within and outside the classroom.

The College reserves the right to suspend a student for conduct that is detrimental to the College’s educational endeavors as outlined in the College Catalog.

Plagiarism on any academic endeavors at Barton Community College will not be tolerated. Learn the rules of, and avoid instances of, intentional or unintentional plagiarism.

Anyone seeking an accommodation under provisions of the Americans with Disabilities Act should notify Student Support Services.

## COURSE AS VIEWED IN THE TOTAL CURRICULUM

This course is primarily for pre-service students. This course will provide the student with an understanding of the basic skills required of a law enforcement officer in the state of Kansas.

Students planning to transfer credit for a baccalaureate degree will be granted transfer credit only as determined by the four-year institution. The transferability of all college courses will vary among institutions, and perhaps even among departments, colleges, or programs within an institution. Institutional requirements may also change without prior notification. Students are responsible to obtain relevant information from intended transfer institutions to insure that the courses the student enrolls in are the most appropriate set of courses for the transfer program.

## ASSESSMENT OF STUDENT LEARNING

Barton Community College is committed to the assessment of student learning and to quality education. Assessment activities provide a means to develop an understanding of how students learn, what they know, and what they can do with their knowledge. Results from these various activities guide Barton, as a learning college, in finding ways to improve student learning.

**Outcomes and Competencies:**

1. Communicate clearly and effectively both verbally and through written documentation with diverse populations
2. Determine the need for diversity and multicultural training
3. Explain the foundations of effective police communication
4. Analyze challenges of law enforcement interaction with special and/or diverse populations
5. Conduct an interview
6. Use active listening skills
7. Apply appropriate grammar and punctuation to written communication
8. Apply conventions of effective report writing in criminal justice
9. Document verbal and nonverbal behavior
10. Write comprehensive, detailed narratives using logical, coherent phrases, sentences and paragraphs
11. Prepare appropriate criminal justice reports
12. Demonstrate the resolution of ethical dilemmas
13. Describe how ethics function with other social control systems
14. Apply substantive and procedural law to practical situations
15. Analyze facts to determine if a crime has been committed
16. Outline the basic tents from which criminal law is derived
17. Use legal terminology
18. Interpret the principles of inchoate crimes, attempt, conspiracy, and solicitation
19. Compare crimes against public order, morals, and the state
20. Summarize the nature and limitations of defense to criminal liability
21. Compare crimes against persons
22. Examine the limitations of constitutional law
23. Explain vicarious liability and parties to crime
24. Explain the philosophy of community policing and problem solving
25. Compare and contrast different types of patrol and their effectiveness
26. Conduct search operations
27. Identify situations where constitutional rules apply
28. Differentiate among reasonable suspicion, probable cause, and beyond a reasonable doubt
29. Identify elements of lawful arrest
30. Determine individual pre-trial detainee rights
31. Explain rules of search and seizure and its exceptions
32. Identify the requirements that pertains to the execution of search and arrest warrants
33. Explain the rules of confessions and admission
34. Apply juvenile justice theories to practical situations
35. Apply investigative and case management techniques to practical situations
36. Explain the purpose of each stop in the criminal investigative process
37. Demonstrate documentation methods and procedures through the entire investigation process
38. Explain how to record a crime scene, collect, and preserve evidence
39. Explain appropriate protocol for collection, preservation and transportation of physical evidence to crime lab
40. Conduct a follow-up investigation using a variety of techniques
41. Identify appropriate techniques for questioning victim, witnesses and interrogating suspects
42. Explain a case for court presentation
43. Distinguish among fact, opinion and inference
44. Develop strategies to obtain information in a variety of situations
45. Apply juvenile justice theories to practical situations
46. Demonstrate ethics, integrity, teamwork and professionalism
47. Examine the factors which shape the community’s attitude toward criminal justice
48. Explain the criminal justice professional’s role and ethical responsibilities in protecting the constitutional rights of individuals
49. Determine criminal investigator characteristics necessary for a fair, complete and impartial investigation
50. Illustrate the general principles of criminal liability
51. Explain the rights and legal responsibilities of criminal justice employees
52. Summarize elements that create an ethical environment
53. Explain use of force continuum
54. Outline procedures involved in traffic stops
55. Explain law enforcement’s role in response to community emergencies
56. Explain the limits of police power regarding arrest and criminal procedure
57. Examine legal and ethical issues related to interviews
58. Take detailed field notes
59. Document facts of the case
60. Demonstrate skills in the collection and interpretation of information from an incident
61. Apply the criminal justice code of ethics
62. Compare and contrast ethical theories
63. Apply ethical decision making process in practical situations
64. Examine the effects of workplace subculture on ethical behavior
65. Examine ethics and ethical concerns in criminal justice
66. Explain the relationships between practitioner’s behavior and their ethical knowledge and decision making
67. Identify the basic functions of ethics and institutional policies
68. Summarize the role of maintaining integrity within the institutional organization
69. Examine the impact of personal behavior on your profession
70. Describe the ethical decision-making process as it relates to the use of discretion
71. Demonstrate knowledge of ethical practice as police and juvenile service workers interact with each other, offenders, victims, and community members
72. Compare and contrast the components of the criminal justice system
73. Explain the historical and philosophical developments in criminal justice
74. Explain the budgeting process within the criminal justice system
75. Compare and contrast various theories and practices of motivation
76. Compare and contrast the goals of the due process model and the crime control model of criminal justice
77. Compare and contrast the adult and juvenile justice system
78. Explain the development of the juvenile justice system
79. Apply juvenile justice theories to practical situations
80. Summarize juvenile court and corrections options following adjudication
81. Explore juvenile behaviors, characteristics, and risk factors that lead to juvenile crime
82. Differentiate organizational management and operational characteristics of criminal justice agencies
83. Define the goals of the criminal justice system
84. Identify the steps in the criminal justice process from discovery of the crime to final disposition of the offender
85. Analyze how law enforcement, the court, and corrections interact
86. Explore the various careers in the criminal justice system
87. Outline the organizational makeup of the criminal justice system
88. Explain leadership and management techniques
89. Determine appropriate communication as a management tool
90. Evaluate the impact of employee relations on the criminal justice system
91. Summarize the formal and informal evaluation process of criminal justice employees
92. Utilize stress management techniques
93. Summarize the course system procedure and court personnel
94. Illustrate the practical impact of juvenile laws on juvenile procedures
95. Distinguish main procedural differences between adult and juvenile court
96. Identify factors that influence police discretion
97. Demonstrate appropriate intervention strategies for juvenile offenders
98. Manage emergencies and disputes
99. Explain the historical developments in law enforcement operations
100. Summarize a police officer’s responsibilities during a domestic violence incident
101. Identify effective intervention techniques associated with domestic violence
102. Examine how police deal with street gangs
103. Identify factors that influence police discretion
104. Demonstrate appropriate intervention strategies for juvenile offenders

## INSTRUCTOR'S EXPECTATIONS OF STUDENTS IN CLASS

## TEXTBOOKS AND OTHER REQUIRED MATERIALS

### REFERENCES

### METHODS OF INSTRUCTION AND EVALUATION

## ATTENDANCE REQUIREMENTS

## COURSE OUTLINE