BARTON COMMUNITY COLLEGE

**COURSE SYLLABUS**

# GENERAL COURSE INFORMATION

Course Number: MDAS 1652

Course Title: Patient Care I

Credit Hours: 4

Prerequisite: Admittance to Medical Assistant program

Division/Discipline: Workforce Training and Community Education, Medical Assistant

Course Description: Introduces students to the patient care skills required by the medical assistant including standard precautions, vital signs, and patient transfer.

# CLASSROOM POLICY

Students and faculty of Barton Community College constitute a special community engaged in the process of education. The College assumes that its students and faculty will demonstrate a code of personal honor that is based upon courtesy, integrity, common sense, and respect for others both within and outside the classroom.

The College reserves the right to suspend a student for conduct that is detrimental to the College's educational endeavors as outlined in the College catalog.

Plagiarism on any academic endeavors at Barton Community College will not be tolerated. Learn the rules of, and avoid instances of, intentional or unintentional plagiarism.

Anyone seeking an accommodation under provisions of the Americans with Disabilities Act should notify Student Support Services. Additional information about academic integrity can be found at the following link: <http://academicintegrity.bartonccc.edu>.

# COURSE AS VIEWED IN THE TOTAL CURRICULUM

This is a fundamental course in which the student covers the knowledge, skills, attitudes, and values necessary to become a successful Medical Assistant. The various skills and medical procedures encountered in the medical setting will be addressed.

# ASSESSMENT OF STUDENT LEARNING

Barton Community College assesses student learning at several levels:  institutional, program, degree and classroom.  The goal of these assessment activities is to improve student learning.  As a student in this course, you will participate in various assessment activities.  Results of these activities will be used to improve the content and delivery of Barton’s instructional program.

Outcomes and Competencies

1. Adhere to standard precautions.
2. Perform according to standard precautions as spelled out in the Occupational Safety & Health Association (OSHA) Blood-borne Pathogen standard.
3. Perform hand washing technique.
4. Wear protective eye wear, mask, gloves and gown.
5. Provide your client with protection of glasses and drape.
6. Apply principles of asepsis
7. Perform a medical aseptic hand wash.
8. Perform a surgical scrub.
9. Don sterile gloves.
10. Remove gloves after a procedure.
11. Clean and decontaminate spills of blood or body fluids.
12. Document client care
13. Interview a patient and complete appropriate sections of the medical history form.
14. Use medical terminology correctly.
15. Create documents with no spelling errors
16. Receive, organize, prioritize and transmit information.
17. Obtain client pain level for a variety of patient populations.
18. Question client.
19. Obtain the client pain history using established checklist.
20. Differentiate between subjective and objective information provided by the client.
21. Document pain level using approved methods (eg. Pain rating scale or Baker-Wong.
22. Instruct client on use of cane, walker, crutches, and wheelchairs
23. Provide verbal, written and skill demonstration of instructions on the use of canes, walkers, crutches and wheelchairs.
24. Document client instructions and patient understanding in the medical record.
25. Demonstrate proper body mechanics as identified by OSHA standards.
26. Perform vital signs
27. Obtain pulse calculation from various client sites.
28. Obtain blood pressure readings on various client populations.
29. Obtain client temperature reading by various methods.
30. Obtain respiration calculation on various client populations.
31. Obtain medical history
32. Solicit client response.
33. Document chief complaint.
34. Document present illness.
35. Document past medical history.
36. Document family history.
37. Document social history.
38. Document review of systems.
39. Calculate height and weight of various client populations
40. Identify the client.
41. Provide privacy for client prior to procedure.
42. Prepare equipment for the procedure.
43. Explain the procedure to the client in words the client can understand.
44. Position client using proper body mechanics if necessary.
45. Measure weight and height according to department/facility guidelines noting client safety and Standard Precautions.
46. Report/record weight and height reading(s).
47. Weight and height measurements are accurate.
48. Care for equipment according to department/facility guidelines.
49. Obtain pulse oximetry reading
50. Identify the client.
51. Explain the procedure to the client in words the client can understand
52. Prepare equipment for the procedure.
53. Report and record results.
54. Perform client transfer using proper body mechanics
55. Identify the client.
56. Provide privacy for client.
57. Explain procedure to client.
58. Secure assistance, as necessary, before beginning transfer.
59. Determine if lifting device is necessary to facilitate client transfer.
60. Encourage client to participate in transfer procedure as appropriate.
61. Follow transfer procedure according to department/facility guidelines noting client safety, proper body mechanics, and Standard Precautions.
62. Seek client input to determine their comfort during and after transfer.
63. Attach/secure any safety devices or monitors to client.
64. Report/record client condition, reactions, and transfer.
65. Perform proper body mechanics in lifting techniques.
66. Demonstrate proper lifting techniques as written in OSHA guidelines.
67. Secure assistance, as necessary, before beginning to lift.
68. Determine if a lifting device is necessary to facilitate client transfer.
69. Following lifting procedures according to department/facility guidelines noting client safety, proper body mechanics, and Standard Precautions.
70. Attach/secure any safety devices or monitors to client.
71. Document lifting if appropriate.
72. Maintain immunization records
73. Obtain client history.
74. List types and schedule of immunizations.
75. Document administration of immunizations accurately including all of the information required.
76. Apply microbiology and infection control practices to room setup and turnover.
77. Apply principles of aseptic technique/infection control.
78. Prepare room set-up.
79. Prepare client for routine exams for a variety of patient populations.
80. Identify and state the function of the instruments and supplies used in the physical examination.
81. Explain the procedure to the client in words the patient understands.
82. Prepare client for exam with instructions of clothing articles to be removed and give them a gown/drape as appropriate to the exam.
83. Demonstrate the use and disposal of Personal Protective Equipment (PPE) as appropriate to the exam given.
84. Replace used supplies and prepare room for the next client.

# INSTRUCTOR'S EXPECTATIONS OF STUDENTS IN CLASS

# TEXTBOOKS AND OTHER REQUIRED MATERIALS

# REFERENCES

# METHODS OF INSTRUCTION AND EVALUATION

# ATTENDANCE REQUIREMENTS

# COURSE OUTLINE