**BARTON COMMUNITY COLLEGE**

**COURSE SYLLABUS**

1. **GENERAL COURSE INFORMATION**

Course Number: PHRM 1000

Course Title: Orientation to Pharmacy Technician

Credit Hours: 3

Prerequisites: None

Division/Discipline: Workforce Training and Community Education/Pharmacy Tech

Course Description: This course highlights the practice and role delineation of pharmacists and pharmacy technicians. The course of study also includes educational requirements, issues related to credentialing, and an overview of pharmacy law, pharmacy ethics, pharmacy math, pharmaceutical operations, and pharmacology.

 **II. INSTRUCTOR INFORMATION**

**III. COLLEGE POLICIES**

Students and faculty of Barton Community College constitute a special community engaged in the process of education. The College assumes that its students and faculty will demonstrate a code of personal honor that is based upon courtesy, integrity, common sense, and respect for others both within and outside the classroom.

Plagiarism on any academic endeavors at Barton Community College will not be tolerated. The student is responsible for learning the rules of, and avoiding instances of, intentional or unintentional plagiarism. Information about academic integrity is located in the Student Handbook.

The College reserves the right to suspend a student for conduct that is determined to be detrimental to the College educational endeavors as outlined in the College Catalog, Student Handbook, and College Policy & Procedure Manual. (Most up-to-date documents are available on the College webpage.)

 Any student seeking an accommodation under the provisions of the Americans with

 Disability Act (ADA) is to notify Student Support Services via email at

 disabilityservices@bartonccc.edu.

 **IV. COURSE AS VIEWED IN THE TOTAL CURRICULUM**

This course focuses on a general overview of pharmaceutical care in the realm of health care and the role of the pharmacist and the pharmacy technician in the effective and safe distribution of medication.

This course is one in a series of vocational courses designed to prepare students for an entry level position. Students planning to transfer credit for a baccalaureate degree will be granted transfer credit only as determined by the four-year institution. The transferability of all college courses will vary among institutions, and perhaps even among departments, colleges, or programs within an institution. Institutional requirements may also change without prior notification. Students are responsible to obtain relevant information from intended transfer institutions to insure that the courses the student enrolls in are the most appropriate set of courses for the transfer program.

**V. ASSESSMENT OF STUDENT LEARNING**

Barton Community College is committed to the assessment of student learning and to quality education. Assessment activities provide a means to develop an understanding of how students learn, what they know, and what they can do with their knowledge. Results from these various activities guide Barton, as a learning college, in finding ways to improve student learning.

Course Outcomes, Competencies, and Supplemental Competencies:

A. Define the role of the pharmacist and the pharmacy technician in health care

1. Recognize the importance of certification for the pharmacy technician

2. Describe occupational choices and the role of professional organizations

3. Recognize duties that a pharmacy technician can legally perform

4. Carry out professional communications with patients and other health care

 Professionals

B. Define the laws, regulations, and standards that govern the practice of pharmacy

 1. Demonstrate understanding of the legal and ethical responsibilities of the

 technician

2. Recognize the need for professionalism in dress, conduct, communications, and

 interactions

 3. Underline the need for training and certification

 C. Interpret basic terms, symbols, and abbreviations used in pharmacy and medicine

 1. Explain basic pharmaceutical terminology

 2. Formulate basic medication calculations

 3. Identify basic medicine categories

**VI.** **INSTRUCTOR'S EXPECTATIONS OF STUDENTS IN CLASS**

 **VII. TEXTBOOKS AND OTHER REQUIRED MATERIALS**

**VIII. REFERENCES**

**IX. METHODS OF INSTRUCTION AND EVALUATION**

 **X. ATTENDANCE REQUIREMENTS**

 **XI. COURSE OUTLINE**