

Meeting of the Board of Trustees
Barton County Community College

February 17, 2004

OFFICIAL BOARD MEETINGS

Comments: All official Board meetings are open to the public except executive sessions, which are convened in compliance with State law. The Board of Trustees welcomes the attendance and participation of citizens in regular meetings and upon recognition by the Chairman, encourages questions or comments pertaining to items on the agenda. Persons having other matters to be brought before the Board should submit these matters in writing to the President at least 72 hours in advance of the meeting, in order that items may be placed on the agenda. In accordance with time requirements, the Chairman reserves the right to limit comments, both in content and length of presentation.

1. No comments will be heard on matters which are not on the agenda without the consent of the Board.
2. Persons wishing to speak will identify themselves to the Chairman and state whether or not they represent the opinion of a group.
3. Each person may speak no longer than five (5) minutes.
4. Presentations containing information or comments related to College personnel or students may be referred for consideration in executive sessions.
5. The Chairman reserves the right to stop the proceedings and poll the Board to determine if a speaker may continue.

Please Note: Barton County Community College Trustees routinely hold a monthly Board study session for the purpose of setting goals, Board development, and future planning; discussion is informal and no votes are taken. Both the regularly scheduled monthly Board meeting and the monthly study session are subject to the Kansas Open Meetings Act and are open to the public.

Information Only

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CALL TO ORDER

COMMENTS FROM CHAIRMAN:

The Chairman will address the assembly.

PUBLIC AND/OR EMPLOYEE COMMENT:

No requests for public and/or employee comment have been received.

INTRODUCTION OF GUESTS:

The President or his designee will introduce guests, including new employees.

STAFF REPORT:

Becky Newell will present a staff report on the Upward Bound Program.

ACTION ITEMS

Extension of Military Leave of Absence
College External Audit

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EXTENSION OF MILITARY LEAVE OF ABSENCE

Detail: As the Board may recall, at its regular meeting of October 15, 2002, the Trustees approved a military leave of absence for Jerry Treaster. An extension of Mr. Treaster's military leave was approved by the Board at its regular meeting on September 16, 2003.

Our office has been notified that Mr. Treaster's military tour of active duty has been extended through April 30, 2004.

Recommendation: It is recommended that the Board of Trustees approve the extension of Jerry Treaster's military leave of absence through April 30, 2004.

Action: President

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COLLEGE EXTERNAL AUDIT

Detail: Ron Vratil, Dean of Business Services, has solicited bids for the College's external audit for the fiscal years ending June 30, 2004, 2005 and 2006. Bid specifications were mailed to Barton County Certified Public Accountant firms and individuals. Mr. Vratil received two responses from this mailing. They are as follows:

Adams, Brown, Beran & Ball, Chartered	
June 30, 2004	\$33,000.00
June 30, 2005	34,650.00
June 30, 2006	36,382.50

	\$104,032.50
David Folkerts CPA, Chtd.	
June 30, 2004	\$19,500.00
June 30, 2005	19,900.00
June 30, 2006	20,550.00

	\$59,950.00

Both firms meet the qualifications from the bid specifications and are capable of performing the audit work.

Recommendation: The Administration recommends that the Board accept the lowest bid, submitted by David Folkerts for the three-year period.

Action: Dean of Business Services

