

**Regular Meeting of the Board of Trustees
Barton County Community College**

April 18, 2006

4:00 p.m. – Room U-219 (upper level of Student Union)

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
The Chairman will call the meeting to order.
2. **INTRODUCTION OF GUESTS AND NEW EMPLOYEES**
The President will provide introductions.
3. **PUBLIC COMMENT**
The Chairman will invite public comments.
4. **EXECUTIVE SESSION**
An executive session will be necessary for the Board to consult with legal counsel to discuss matters of attorney-client privilege.
5. **MONITORING REPORTS**
 - a. Executive Limitations Report

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINT

The President shall act at all times in an exemplary manner consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and consistent with those practices, activities, decisions, and organizational circumstances which are legal, prudent, and ethical.

Accordingly, the President may not:

5. Permit conflict of interest in awarding purchases or other contracts or hiring of employees.
Response: Every attempt is made to ensure that no conflict of interest occurs.

9. Allow assets to be unprotected, inadequately maintained, or unnecessarily risked.
Response: We believe all assets are adequately maintained and protected.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: FINANCIAL CONDITION

The President shall administer the Board approved budget without material deviation from Board priorities in ENDS policies, and shall protect the College from financial risk.

It is material deviation to:

3. Make any purchase without prudent protection against conflict of interest or over \$50,000 without seeking at least three competitive quotes or sealed bids, submitted on prepared specifications. No purchase shall be made except on the basis of quality, cost, and service. Preference shall be given to local vendors who can provide like quality products and services, and who meet bid specifications within 5%. Any purchase of \$50,000 or more requires Board approval.

Response: All purchases are made in the best interests of the College, according to this policy.

4. Accept gifts or grants which obligate the College to make future expenditures of funds or human resources other than those created by the gift or grant without Board approval.

Response: The College has not accepted any gift that obligates it to future expenditures.

5. Accept gifts or grants which are not in the best interest of the College.

Response: The College has not accepted any gift or grant which is not considered in its best interests.

6. Fail to maintain cash reserves for positive cash flow and contingencies equal to at least 10% of the unrestricted operating budget.

Response: Cash reserves equal to 10% or more of the unrestricted operating budget are being maintained.

8. Fail to provide a monthly report of the College's current financial condition.

Response: Reports are provided each month.

b. ENDS Monitoring Report

POLICY TYPE: ENDS MEASUREMENTS

POLICY TITLE: ESSENTIAL SKILLS

Assessment of Student Learning

Annual: April 2006

Response: The College has continued the work outlined in the Five-Year Strategic Plan. The 2005-06 Annual Assessment Plan has been further refined and condensed. Supporting documents, including a detailed Assessment Calendar, Leadership Roles and Responsibilities, and the Annual Plan are updated annually and published on the Learning and Instruction website. The College's assessment efforts are facilitated by the following individuals/teams: two assessment coordinators, the Outcomes Assessment Committee (faculty and administrative leadership), and the Dean of Learning & Instruction. The Outcomes Assessment Committee continues to work with its parent committee, the Learning, Instruction, and Curriculum Committee. The two standing committees meet biannually to report on assessment initiatives and progress.

The Higher Learning Commission of the North Central Association of Colleges and Universities (HLC-NCA) required the submission of a Monitoring Report on Barton's assessment effort. The Monitoring Report was submitted prior to its December 15, 2004 deadline. In March of 2005, the Commission issued a favorable response to Monitoring Report, recognizing that Barton's "assessment efforts and follow-up have been incredibly thorough." Furthermore, the Commission noted that Barton's documentation "reveal(s) a college community fully informed, engaged, and committed to meeting its educational purposes and mission." The Commission requires no additional reporting on assessment of student learning until the institution's next comprehensive evaluation in 2012/2013.

Levels of Assessment

In partial fulfillment of the goals outlined in the 2004-05 Assessment Plan, the Outcomes Assessment Committee submits the following accomplishments as evidence of its progress:

1. Class Level: Faculty members (full-time as well as associate faculty) continue to use Classroom Assessment Techniques (CATs) to ensure that what they are teaching is what the students are learning, and curricular changes are being recommended and implemented as a result of the respective assessment activities.

As the table on the following page illustrates, the majority of Barton faculty who administer CATs in their classes use the results to effect positive changes in their curriculum and its delivery.

Methods to Improve Student Learning	Number	Percent
None	85	36%
New improved material / Study Materials/Handouts	34	14%
Further Discussions/additional practice/expand directions	34	14%
Revise Assessment / Implement other Assessment Tools	24	10%
More Examples	9	4%
Increase Class Participation/notetaking	9	4%
More Visual Aids	7	3%
More Hands On	5	2%
Add lab time to every class period	4	2%
Encourage Students to choose more indepth projects	3	1%
Attendance/Pre-reading assignments	5	2%
More Pop Quizzes	2	1%
Student Self-revise/use portfolios	2	1%
Better planning/More Research	2	1%
Oral Presentations	2	1%
Implement Vocabulary Journal	2	1%
Other	7	3%
Totals	236	100.0%
<p>"Other" included one each of : Make adjustments more radical for students to work harder, Incorporate more health initiatives and recreation activities, Change length of course, Add more writing assignments, Breakdown coursework, Emphasize the Evidence of Multiplicity Answers, Encourage use of memory matrix to help with organization.</p>		

- 2. Course Level:** Barton faculty continue their work on course-level assessment via the Course Assessment Project. The primary purpose of the project is to assess student learning in selected Barton courses. All sections of the selected courses, regardless of the delivery mode (live instruction, online, or ITV) or the location (Outreach or high school site, Great Bend or Fort Riley campus), are included in the project. Faculty have used the fall and spring all-faculty meetings to advance their projects. Currently, the project involves twenty-one courses and over 150 full- and part-time faculty. Each Course Assessment Project follows five basic steps:

 - Agree on core content of course syllabus, including the course description, course outlines, and course competencies
 - Design an instrument to gauge student learning in all sections of the course. This step also involves discussing and agreeing on administration guidelines and benchmarks
 - Pilot/administer the instrument

- Analyze and discuss assessment results
- Effect changes to the instrument, the process, instructional delivery, or course curriculum

Course faculty make all of the decisions regarding the syllabus, the instrument and the improvements made as a result of student performance on the assessment. Results are not used by administrators to evaluate individual faculty.

All of the courses involved in the Course Assessment Project have made progress during the 2005-06 academic year. One hundred percent of the projects aligned their syllabi's course descriptions and outcomes. Faculty in all but one project (American History, the newest project to begin the process) have aligned their competencies. All projects are poised to submit assessment results at the end of summer 2006, thereby achieving the Outcome Assessment Committee's goal for course-level assessment. The following table illustrates the status of each of the Course Assessment Projects:

Course Title	Assessment Instrument	Project Status
American History 1877 to present	Common Final	1, 2, 4,
Business Law	Pre/post test	2, 3, 9, 10
College Algebra	Common Final	2, 3, 9, 13, 14
English Composition I	Essay with Common Rubric	2, 3, 4, 5
English Composition II	Essay with Common Rubric	2, 3, 4, 5
General Accounting	Pre/post test	2, 3, 6, 9, 10
General Psychology	Pre/post test	2, 3, 5, 7, 8, 10, 12
Introduction to Music	Pre/Post test	2, 3, 5, 6, 9, 11, 12, 13, 14
Introduction to Philosophy	Pre/post test	2, 3, 9, 10
Introduction to Sociology	Pre/post test	2, 3, 4, 5, 6, 8, 10
MicroComputer Applications	Common Final	2, 3, 4
MicroComputer Repair/Upgrade	Pre/post test	2, 3, 9
Physical Science	Embedded Questions on final exam	2, 3, 5, 8, 10
Principles of Biology	Pre/Post Test	2, 3, 5, 9
Public Speaking	Pre/post speech with Common Rubric	2, 3, 5
Spreadsheet Applications	Pre/post test	2, 3, 9
Trigonometry	Common Final	2, 3, 6, 9, 11, 13
Website Construction	Common Final & Project/Performance	2, 3, 4, 5, 6, 7, 9, 10, 12
Western Civilization 1500-present	Pre/Post test	2, 3, 4, 5, 7, 8, 10, 12
Word Processing	Pre/post test	2, 3, 9, 10
World & Regional Geography	Pre/post test	2, 3, 9

Status Legend:

- | | |
|--|---|
| 1 = Faculty in preliminary conversations | 8 = Instrument partially implemented |
| 2 = Course Description/Outcomes aligned | 9 = Instrument fully implemented (all venues, including online) |
| 3 = Course Competencies aligned | 10 = Data being analyzed |
| 4 = Instrument in development | 11 = Data analysis complete |
| 5 = Instrument developed and piloted | 12 = Faculty deciding on improvements |
| 6 = Benchmarks established | 13 = Curricular/Instructional improvements being implemented |
| 7 = Instrument being revised | 14 = Improvements to process being effected |

The Course Assessment Project has provided the impetus for faculty to meet, discuss common issues and to consider not only what constitutes the core curriculum of their courses but also what they want students to learn. While sometimes challenging, these conversations have enabled faculty to work toward the benefit of Barton students.

During the 2005-06 year, the Kansas Board of Regents established new guidelines for Concurrent Education Programs. All high school faculty members who teach daytime classes for college credit fall under these new regulations. One of these guidelines addresses the need for a representative final and grading rubric. Thus, the work of the Course Assessment Project may prove useful in this process as well.

3. Department/Program Level: Program-level assessment occurs primarily in vocational-technical programs and involves all students enrolled in vocational programs and classes, including high school students. As outlined in the table below, the Career and Technical Education (CTE) Division has set up its assessment plan on a semester by semester cycle:

CTE ASSESSMENT PLAN CYCLES

Vocational Students-Semester	Name/Type of Assessment
High School-Fall	Wonderlic (Basic Skills: Verbal & Quantitative)
High School-Spring	WorkKeys (Reading & Math)
Freshman Year: Fall	WorkKeys-department dependant (Pre)
Freshman Year: Spring	General Education Assessment Tool
Sophomore Year: Fall	Departmental Assessment
Sophomore Year: Spring	WorkKeys-department dependent (Post)

Department-specific assessments taken by sophomore vocational students include topics related to their career path, such as ethics, writing, math, social studies and critical thinking. Vocational students enrolled in Agriculture, Automotive, Business, Child Care, Computer Science, Criminal Justice, Graphic Design, Office Technology, and Technical Accounting programs are assessed using these department-specific instruments.

Career and Technical Education faculty have set benchmarks (standards) for student performance on the assessments. Students who fail to meet the benchmark undergo remediation, such as math tutoring, in their area(s) of weakness.

The Nursing and MLT programs continue to use national certification exams to assess their students' learning. The MLT program changed from administering WorkKeys to administering a certification standard simulation test.

During the 2005-06 academic year, CTE faculty have revised and developed several Program/Department Assessment Plans.

4. Degree Level: During the 2005-06 year, the Outcomes Assessment Committee submitted three proposals for degree-level assessment to the general faculty.

The faculty voted to adopt two surveys, the graduate survey and the alumni survey, as vehicles to assess student learning at the degree level. Because these surveys are already in place, the Outcomes Assessment asked for and was granted permission to place assessment questions on each of these surveys. Both surveys are in the revision process; however, assessment questions are being piloted with the spring 2006 graduation survey. Preliminary results are expected in summer 2006.

5. Institutional Level: The fifth level of assessment involves assessment of the institution as a whole. This is being achieved in a variety of ways using national surveys and in-house data gathering.
- Community College Survey of Student Engagement (CCSSE) was administered to a sample of students at the Barton County Campus, the Fort Riley Campus and some Outreach Sites.
 - Noel-Levitz Student Satisfaction Inventory (SSI) data have been collected for several years including spring 2004. Longitudinal data from 1998 to 2002 are found in Appendix 14. In spring 2003, CCSSE data were collected. SSI and the CCSSE surveys are administered in alternate years.
 - The institution collects data for a variety of internal monitoring reports on an annual basis. Data from these reports have been shared with the Board of Trustees, but little effort has been made to share the information with other constituents of the College. Board of Trustees' monitoring reports contain many elements that will be part of both degree and institutional assessment, including the results of surveys, placement data, student success, etc. With a new format being initiated, these reports are currently being reviewed by the OAC

With the administration of the CCSSE survey in spring 2006, the Outcomes Assessment Committee will be able to compare this year's results to the results of the survey administered in spring 2004 and determine what improvements, if any, are needed.

6. Outcomes Assessment Committee Activities: With the HLC-NCA's acceptance of the Assessment Monitoring Report, the Committee has moved forward with fully implementing the Five-Year Strategic Plan. The following list details some of the Committee's other accomplishments:
- Continuous updating of assessment web pages located on the Learning and Instruction website: www.bartonccc.edu/learningandinstruction/assessment.htm
 - Joint all-faculty meetings of Fort Riley and Barton County full-time and associate faculty were held during the fall 2005 and spring 2006 semesters. Faculty members met in discipline-specific groups as well as in larger forums to discuss assessment and related topics
 - Spring Assessment Day was held in the Career and Technical Division on March 16, 2006, and fall Assessment Day was held on September 27, 2005
 - Noel-Levitz results were received and presented to the Board. These results are part of our institutional assessment and were discussed by faculty at the all faculty meeting in September 2005
 - All Course Coordinators involved in the Course Assessment Project submitted a spring progress report
 - Data regarding the assessment of student learning has been incorporated into the Program Review process designed by the Learning, Instruction, and Curriculum Committee
 - The Outcomes Assessment Committee planned the institution's assessment work for 2005-06 in a day-long summer retreat
 - eCollege has initiated features that will greatly assist faculty in implementing common assessment instruments into online coursework

POLICY TYPE: ENDS MEASUREMENTS

POLICY TITLE: WORK PREPAREDNESS

Professional State License Pass Rates

Annual: April 2006

Professional License Program		2001-02	2002-03	2003-04	2004-05	Prior 4 yrs (2001-02 to 2004-05)
Nursing ADN	# Attempted	18	21	21	33	93
	# Passed	16	20	20	28	84
	Pass Rate	89%	95%	95%	85%	90%
Practical Nursing Certificate	# Attempted	18	28	35	39	120
	# Passed	17	28	35	38	118
	Pass Rate	94%	100%	100%	97%	98%
Certified Nurses Aide	# Attempted	240	101	70	90	501
	# Passed	225	96	69	89	479
	Pass Rate	94%	95%	99%	99%	96%
Home Health Aide	# Attempted	10	6	0	0	16
	# Passed	10	6	0	0	16
	Pass Rate	100%	100%	-	-	100%
Certified Medical Aide	# Attempted	73	19	18	27	137
	# Passed	63	19	16	26	124
	Pass Rate	86%	100%	89%	96%	91%
Medical Laboratory Technician	# Attempted	5	10	11	13	39
	# Passed	3	9	7	9	28
	Pass Rate	60%	90%	64%	69%	72%
EMS Education Basic	# Attempted	18	32	26	NA	76
	# Passed	18	28	25	NA	71
	Pass Rate	100%	88%	96%	\\	93%
EMS Education Paramedic	# Attempted	7	0	0	12	19
	# Passed	6	0	0	12	18
	Pass Rate	86%	-	-	100%	95%
Licensure Exams, Overall	# Attempted	389	217	181	214	1,001
	# Passed	358	206	172	202	938
	Pass Rate	92%	95%	95%	94%	94%

Notes: -One year equals July 1 through June 30.

Response: Students at Barton County Community College have consistently performed well on licensure exams.

6. **CONSENT AGENDA**

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action.

Recommendation: It is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the regular meeting of the Board of Trustees, held on March 21, 2006
- Minutes of the special meeting of the Board of Trustees, held on March 29, 2006
- Minutes of the special meeting of the Board of Trustees, held on March 30, 2006
- Minutes of the special meeting of the Board of Trustees, held on March 31, 2006
- Minutes of the special meeting of the Board of Trustees, held on April 1, 2006
- Personnel:
 - Kurt Kohler, position change from Head Volleyball Coach to Athletic Director
 - Stephannie Kirkland, Specialist I (part-time) replacement
 - Bob Casper, Head Coach (Women's Soccer) replacement
 - Jessica Wolf, Faculty Receptionist & Typist (Humanities) replacement
- Financial Report
- Due to Fort Riley's Graduation scheduled for June 7, the Board study session originally scheduled for that day will be moved to ***Tuesday, June 6 at 12:00 noon in room U-219***

**Regular Meeting of the Board of Trustees
Barton County Community College
March 21, 2006**

ATTENDANCE

Trustees Present: Mike Johnson, Don Learned, Dr. Paul Maneth, Judy Murphy and J.B. Webster.

Trustees Absent: Robert Feldt

Other Attendees: Ron Vratil, Susan Thacker representing the Great Bend Tribune, Mike Dawes, Randall C. Henry, Dr. Gillian Gabelmann, Paula Manweiler representing Hoisington Main Street, Inc., Charles Perkins, Amy Oelke, Dr. Steve Maier and Marilyn Beary.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Webster called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., March 21, 2006 in room U-219 of the Student Union. He then led in the Pledge of Allegiance.

INTRODUCTION OF GUESTS AND NEW EMPLOYEES

There were no new employees to introduce.

PUBLIC COMMENT

Chairman Webster asked if there were any public comments; there were none.

MONITORING REPORTS

Dr. Maier addressed organizational performance against Board policy on ENDS and Executive Limitations.

CONSENT AGENDA

The following were included in the consent agenda for consideration:

- Minutes of the regular meeting of the Board of Trustees, held on February 21, 2006
- Minutes of the special dinner meeting of the Board of Trustees, held on March 8, 2006
- Personnel
Replacement Employee: Debora Frank, Lead Care Provider (CDC)
Position Change: Locadio Perez – from Associate Faculty to Full-time Faculty, Environmental Technology & Military Programs
- Financial Report

Trustee Johnson moved that the Board of Trustees approve the consent agenda as presented. The motion was seconded by Trustee Learned. Following discussion, the motion carried 5-0.

ACTION ITEMS

BOARD AUTHORIZATION FOR PRESIDENTIAL NEGOTIATIONS

As the presidential search progresses, it will become necessary for the Board to negotiate a salary and benefits package with its selected finalist. In anticipation of this, it was recommended that the Board of Trustees authorize Chairman Webster and Trustee Maneth to represent the Board as its designated representatives for negotiating purposes and to authorize them to enter into an employment contract with the final candidate as appropriate.

Trustee Murphy moved that the Board accept as presented the recommendation to authorize Chairman Webster and Trustee Maneth to represent the Board as its designated representatives for negotiating

purposes and to authorize them to enter into an employment contract with the final candidate as appropriate. The motion was seconded by Trustee Johnson. Following discussion the motion carried 5-0.

SPECIAL BOARD MEETING

It was recommended that the Board of Trustees approve the addition of a special Board meeting to its 2005-2006 meeting schedule. This special meeting would be scheduled for 7:30 a.m. on Saturday, April 1, 2006 in room U-219 (upper level of the Student Union) for the purpose of holding an executive session to discuss matters pertaining to non-elected personnel.

Trustee Learned moved that the Board approve the special meeting beginning at 7:30 a.m. on Saturday, April 1 in room U219. The motion was seconded by Trustee Johnson. Following discussion, the motion carried 5-0.

PROPOSED BOARD POLICY REVISIONS

At its Advance on March 1, the Board reviewed its policies and identified several policies for revisions and one new policy. It was recommended that the Board take action on each policy individually as printed:

POLICY TYPE: BOARD PROCESS

POLICY TITLE: ANNUAL BOARD PLANNING CYCLE

In order to accomplish its job outputs with a governance style consistent with Board policies, the Board will follow an annual agenda which will:

1. Evaluate progress toward the achievement of the ENDS – according to the established Monitoring Schedule.
2. Evaluate the BOARD PROCESS ~~related to Policy Governance~~ **both collectively and individually – semi-annually.**
3. Complete evaluation of President performance and salary review – ~~April~~ **June.**
4. Redefine and prioritize the ENDS to provide guidance for the development of the budget – September.
5. Send annual report to owners – October.
6. The Board will share the Report Card with its stakeholders, through a variety of mechanisms, including presentations to civic groups and linkage meetings with various segments of the community.

Trustee Maneth moved that the Board accept the proposed revisions to the Annual Board Planning Cycle policy. The motion was seconded by Trustee Murphy as presented. Following discussion, the motion carried 5-0.

POLICY TYPE: BOARD-PRESIDENT RELATIONSHIP

POLICY TITLE: MONITORING EXECUTIVE PERFORMANCE

Monitoring executive performance is synonymous with monitoring organizational performance against Board Policies on ENDS and on EXECUTIVE LIMITATIONS. ~~Any evaluation of presidential performance, formal or informal, may be derived only from these monitoring data.~~

1. The purpose of monitoring is simply to determine the degree to which Board policies are being fulfilled. Information which does not do this will not be considered to be monitoring. Monitoring will be as automatic as possible, using a minimum of Board time so that meetings can be used to create the future rather than to review the past.
2. A given policy may be monitored in one or more of three ways:
 - A. **Internal Report** – Disclosure of compliance information to the Board from the President;
 - B. **External Report** – Discovery of compliance information by a disinterested third party, external auditor, inspector, or judge who is selected by and reports directly to the Board. Such reports must assess executive performance only against policies of the Board, not those of the external party, unless the Board has previously indicated that party's opinion to be the standard;
 - C. **Direct Board Inspection** – Discovery of compliance information by a Board member, a committee, or the Board as a whole. This is a Board inspection of documents, activities, or circumstances directed by the Board which allows a "prudent person" test of policy compliance.
3. Any policy can be monitored by any method at any time, as the Board chooses. For regular monitoring, however, data on each ENDS and EXECUTIVE LIMITATIONS policy will be gathered as follows: (see next page which will be developed and inserted here).

Trustee Learned moved that the proposed Monitoring Executive Performance policy revisions be approved as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried 5-0.

POLICY TYPE: ENDS

POLICY TITLE: ESSENTIAL SKILLS

~~Students will have the essential skills appropriate for their chosen field of endeavor.~~

Students will be given the opportunity to acquire essential skills.

- **Students will be provided remediation as needed.**
- **Students will have the essential skills to succeed in the workplace.**
- **Students will have the essential skills to lead productive lives.**

Trustee Johnson moved that the Board approve the changes to the Essential Skills policy as presented. The motion was seconded by Trustee Murphy. Following discussion, the carried 5-0.

POLICY TYPE: ENDS

POLICY TITLE: ACADEMIC ADVANCEMENT

~~Students will have the essential skills necessary for their chosen field of endeavor.~~

Students desiring academic advancement will be prepared for successful transfer to other colleges and universities.

1. Students will have the academic prerequisites sufficient for successful transfer.
2. Students will have appropriate knowledge of transfer requirements.
3. **Students will have adequate preparation to be successful after transfer to other colleges or universities.**

Trustee Murphy moved that the Board accept the Academic Advancement policy revisions as presented. The motion was seconded by Trustee Learned. Following discussion, the motion carried 5-0.

POLICY TYPE: ENDS
POLICY TITLE: PERSONAL ENRICHMENT

Recipients pursuing individual interests will be personally enriched.

- **Individuals/students will have the opportunity to experience various cultural activities.**
- **Individuals/students will have the opportunity to participate in College activities.**
- **Intercollegiate athletics and other extra curricular programs and activities will provide educational opportunities that improve the lives of the participant(s).**

Trustee Johnson moved that the Board approve the changes to the Personal Enrichment Ends Statement as presented. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

POLICY TYPE: ENDS
POLICY TITLE: "BARTON EXPERIENCE"

Students will ~~"relish" their "Barton Experience."~~ **be positive about their Barton experience.**

1. In exit surveys and other feedback report mechanisms, students will speak ~~highly and~~ positively of their experiences at Barton.
2. Students will cite individual, personal, caring attention from faculty and staff as a significant factor in how they perceive their experience at Barton.

Trustee Learned moved that the Board accept the revised Barton Experience Ends Statement as presented. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

(NEW POLICY)
POLICY TYPE: ENDS
POLICY TITLE: REGIONAL WORKFORCE NEEDS

Barton County Community College will take a leadership role in the development and expansion of employment opportunities.

Trustee Johnson moved that the Board approve the new Ends Statement concerning Regional Workforce Needs. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

INTERLOCAL AGREEMENT WITH CITY OF HOISINGTON

Paula Manweiler, representing Hoisington Main Street, Inc. presented information relative to a proposed Interlocal Agreement with the City of Hoisington. It was the Administration's recommendation to the Board that it authorize its Chairman to sign an Interlocal Agreement with the City of Hoisington, which would permit the rebate of taxes that the College would have collected on new development. The rebate would only apply to new construction and not existing structures on the tax rolls. This means that the College would forego receiving tax dollars, as specified in the agreement, in order to encourage development. In that the College would not be rebating taxes on existing valuation but only on valuation that would occur under the agreement, it would not forego any existing dollars it currently receives.

Trustee Learned moved that the Board authorize its Chairman to sign the Interlocal Agreement with the City of Hoisington as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried 5-0.

BANNER SERVERS AND APPLICATION LICENSES

The Board was presented with a request to purchase equipment updates, including server hardware and the cost of the licenses to operate the software and operating system on the servers. It was recommended that the Board of Trustees approve the low quote of \$99,505.75 from Versatile for the hardware and a total of \$128,501.00 from SunGard SCT for the software licenses.

Trustee Murphy moved that the Board approve the low quotes of \$99,505.75 from Versatile and \$128,501.00 from SunGuard SCT with the funds coming from capital expenditures within the operating budget. The motion was seconded by Trustee Learned. Following discussion, the motion carried.

PRESIDENTIAL SEARCH DISCUSSION

Board Chairman J.B. Webster and Presidential Search Committee Chair Dr. Paul Maneth facilitated a discussion on the next steps in the search process.

INFORMATION

The following informational items were shared with the Board:

- Mike Johnson and Dr. Maier updated the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.
- April Board Meetings/Activities
- Letter from Stephen M. Hampson, Post Rock Jaycees

EXECUTIVE SESSION

Chairman Webster advised that an executive session would be needed to discuss non-elected personnel matters. Interim President Dr. Steve Maier joined the Trustees in executive session.

Trustee Johnson moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 30 minutes at 4:45 p.m. to discuss non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board would reconvene in room U-219 of the Student Union at 5:15 p.m. He stated that in compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Learned. Following discussion, the motion carried 5-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:15 p.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed.

ADJOURNMENT

The meeting adjourned at 5:15 p.m.

J.B. Webster, Chair

Mike Johnson, Secretary

Recorded by Marilyn Beary

**Special Meeting of the Board of Trustees
Barton County Community College
March 29, 2006**

CALL TO ORDER

The special meeting of the Board of Trustees of Barton County Community College was called to order at 6:30 p.m. on March 29, 2006 in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Robert Feldt, Mike Johnson, Don Learned, Dr. Paul Maneth, Judy Murphy and J.B. Webster

Trustees Absent: None

Other Attendees: Dr. Charlotte Lee (Presidential Candidate) and Marilyn Beary

EXECUTIVE SESSION

Chairman Webster advised that an executive session would be needed to discuss non-elected personnel matters and asked that Dr. Lee join the Trustees in executive session.

Trustee Johnson moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 1 hour and 30 minutes at 6:30 p.m. to discuss non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board would reconvene in room U-219 of the Student Union at 8:00 p.m. In compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Learned. Following discussion, the motion carried 6-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:00 p.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed and that the Board would need to again recess to executive session to continue its discussion of non-elected personnel matters. He asked that Dr. Lee again join the Trustees in executive session.

Trustee Johnson moved that the Board recess to executive session for 45 minutes at 8:00 p.m. to continue its discussion of non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board reconvene in room U-219 of the Student Union at 8:45 p.m. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 6-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:45 p.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed.

ADJOURNMENT – The meeting adjourned at 8:46 p.m.

J.B. Webster, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

**Special Meeting of the Board of Trustees
Barton County Community College
March 30, 2006**

CALL TO ORDER

The special meeting of the Board of Trustees of Barton County Community College was called to order at 6:30 p.m. on March 30, 2006 in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Robert Feldt, Mike Johnson, Don Learned, Dr. Paul Maneth, Judy Murphy and J.B. Webster

Trustees Absent: None

Other Attendees: Dr. Felix Aquino (Presidential Candidate), Joan Warren (Dr. Aquino's fiancé) and Marilyn Beary

EXECUTIVE SESSION

Chairman Webster advised that an executive session would be needed to discuss non-elected personnel matters and asked that Dr. Aquino join the Trustees in executive session.

Trustee Johnson moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 1 hour and 45 minutes at 6:30 p.m. to discuss non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board would reconvene in room U-219 of the Student Union at 8:00 p.m. In compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Learned. Following discussion, the motion carried 6-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:00 p.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed and that the Board would need to again recess to executive session to continue its discussion of non-elected personnel matters. He asked that Dr. Aquino again join the Trustees in executive session.

Trustee Johnson moved that the Board recess to executive session for 45 minutes at 8:05 p.m. to continue its discussion of non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board reconvene in room U-219 of the Student Union at 8:50 p.m. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 6-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:50 p.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed.

ADJOURNMENT – The meeting adjourned at 8:51 p.m.

J.B. Webster, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

**Special Meeting of the Board of Trustees
Barton County Community College
March 31, 2006**

CALL TO ORDER

The special meeting of the Board of Trustees of Barton County Community College was called to order at 6:30 p.m. on March 31, 2006 in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Robert Feldt, Mike Johnson, Don Learned, Dr. Paul Maneth, Judy Murphy and J.B. Webster

Trustees Absent: None

Other Attendees: Dr. Carl Heilman (Presidential Candidate) and Marilyn Beary

EXECUTIVE SESSION

Chairman Webster advised that an executive session would be needed to discuss non-elected personnel matters and asked that Dr. Heilman join the Trustees in executive session.

Trustee Johnson moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 1 hour and 45 minutes at 6:30 p.m. to discuss non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board would reconvene in room U-219 of the Student Union at 8:00 p.m. In compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Learned. Following discussion, the motion carried 6-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:00 p.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed and that the Board would need to again recess to executive session to continue its discussion of non-elected personnel matters. He asked that Dr. Heilman again join the Trustees in executive session.

Trustee Johnson moved that the Board recess to executive session for 30 minutes at 8:05 p.m. to continue its discussion of non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board reconvene in room U-219 of the Student Union at 8:35 p.m. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 6-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:35 p.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed.

ADJOURNMENT – The meeting adjourned at 8:36 p.m.

J.B. Webster, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

**Special Meeting of the Board of Trustees
Barton County Community College
April 1, 2006**

CALL TO ORDER

The special meeting of the Board of Trustees of Barton County Community College was called to order at 7:30 a.m. on April 1, 2006 in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Robert Feldt, Mike Johnson, Don Learned, Dr. Paul Maneth and J.B. Webster

Trustees Absent: Judy Murphy

Other Attendees: Dr. Pat Stanley, ACCT Search Consultant (via conference phone)

NEGOTIATIONS

Chairman Webster advised that he had delegated Trustee Feldt to replace Trustee Maneth to participate, along with himself, in negotiations with potential presidential candidates.

EXECUTIVE SESSION

Chairman Webster advised that an executive session would be needed to discuss non-elected personnel matters and advised that Dr. Patricia Stanley would be joining the Trustees during the first part of the executive session via conference phone.

Trustee Johnson moved that in compliance with K.S.A. 75-4319(a), the Board recess to executive session for 45 minutes at 7:30 a.m. to discuss non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board would reconvene in room U-219 of the Student Union at 8:15 a.m. In compliance with this Act, no binding action may be taken in executive session. The motion was seconded by Trustee Maneth. Following discussion, the motion carried 5-0.

Note: Dr. Stanley attended the executive session via conference call from 7:30 a.m. – 8:00 a.m.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:15 a.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed and that the Board would need to again recess to executive session to continue its discussion of non-elected personnel matters.

Trustee Maneth moved that the Board recess to executive session for 15 minutes at 8:15 a.m. to continue its discussion of non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed and that the Board reconvene in room U-219 of the Student Union at 8:30 a.m. The motion was seconded by Trustee Feldt. Following discussion, the motion carried 5-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 8:30 a.m. in room U-219 of the Student Union. Chairman Webster advised that matters pertaining to non-elected personnel were discussed.

ADJOURNMENT – The meeting adjourned at 8:35 a.m.

J.B. Webster, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL, AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED MARCH 31, 2006

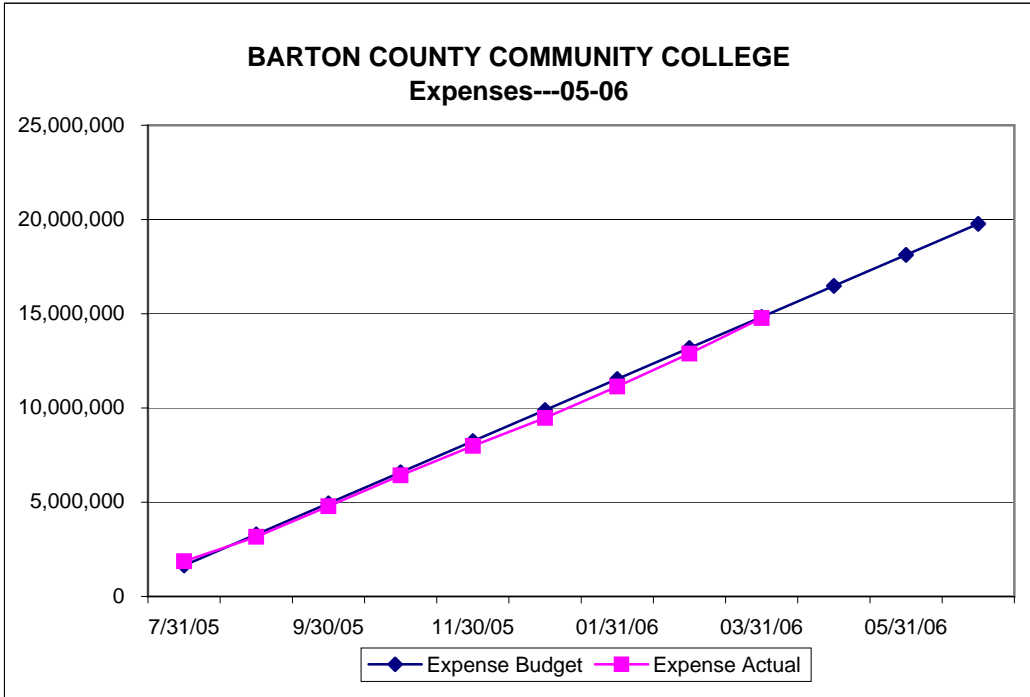
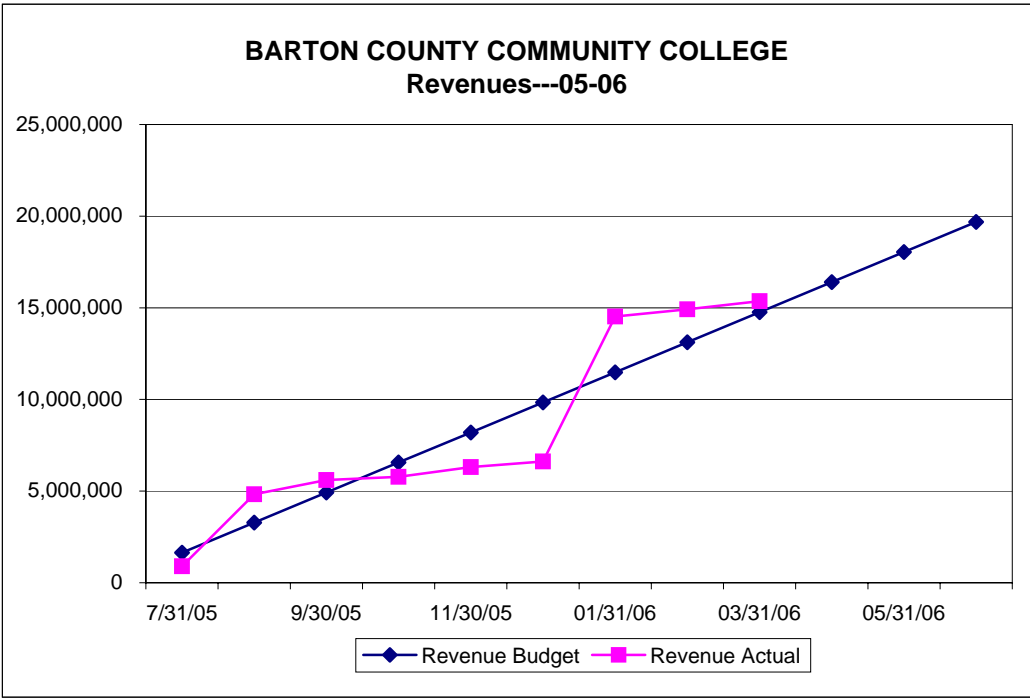
	2005-06 BUDGET	PERIOD ENDED 03/31/06	YTD AVAILABLE	% AVAILABLE
Fund Balance, Beginning	\$4,585,281.00	\$4,585,281.00		
<hr/>				
Tuition-Out Of State	300,000.00	351,989.00	-51,989.00	-17.33%
Tuition-In State	4,077,000.00	3,150,840.00	926,160.00	22.72
Tuition-Out District	260,000.00	101,271.00	158,729.00	61.05
State Aid	6,759,000.00	6,889,663.00	-130,663.00	-1.93
Property Taxes	5,267,000.00	3,651,917.00	1,615,083.00	30.66
Other Taxes	830,000.00	670,673.00	159,327.00	19.20
Interest Income	90,000.00	91,817.00	-1,817.00	-2.02
Other	2,097,000.00	459,090.00	1,637,910.00	78.11
<hr/>				
Total Revenue	19,680,000.00	15,367,260.00	4,312,740.00	21.91
<hr/>				
Expenditures:				
Academic Salaries	6,778,000.00	4,978,601.00	1,799,399.00	26.55
Support Salaries	3,690,000.00	2,884,894.00	805,106.00	21.82
Supplies	4,079,000.00	2,760,866.00	1,318,134.00	32.32
Equipment	87,000.00	87,427.00	-427.00	-0.49
Advertising	50,000.00	38,671.00	11,329.00	22.66
Transfers & Other	460,000.00	600,000.00	-140,000.00	-30.43
Employee Benefits	2,323,000.00	1,799,772.00	523,228.00	22.52
General Insurance	230,000.00	233,418.00	-3,418.00	-1.49
Utilities	605,000.00	475,645.00	129,355.00	21.38
In County Scholarships	130,000.00	132,065.00	-2,065.00	-1.59
Capital Outlay	859,000.00	332,388.00	526,612.00	61.31
Maintenance	484,000.00	443,330.00	40,670.00	8.40
<hr/>				
Total Expenditures	19,775,000.00	14,767,077.00	5,007,923.00	25.32%
<hr/>				
Fund Balance, Ending	\$4,490,281.00	\$5,185,464.00		
<hr/>				

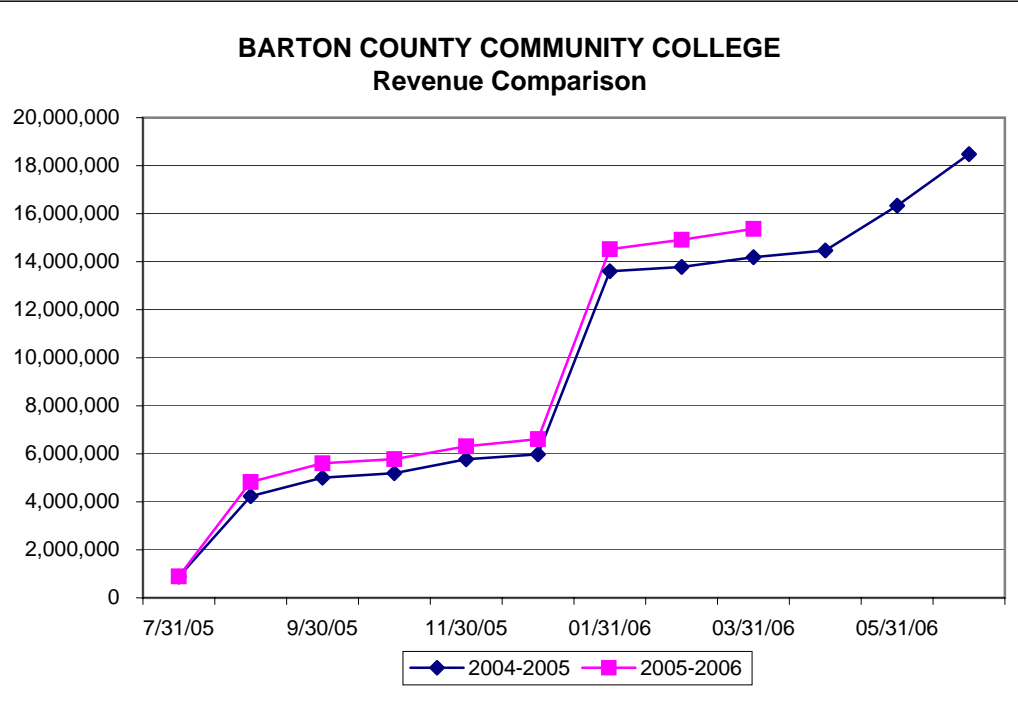
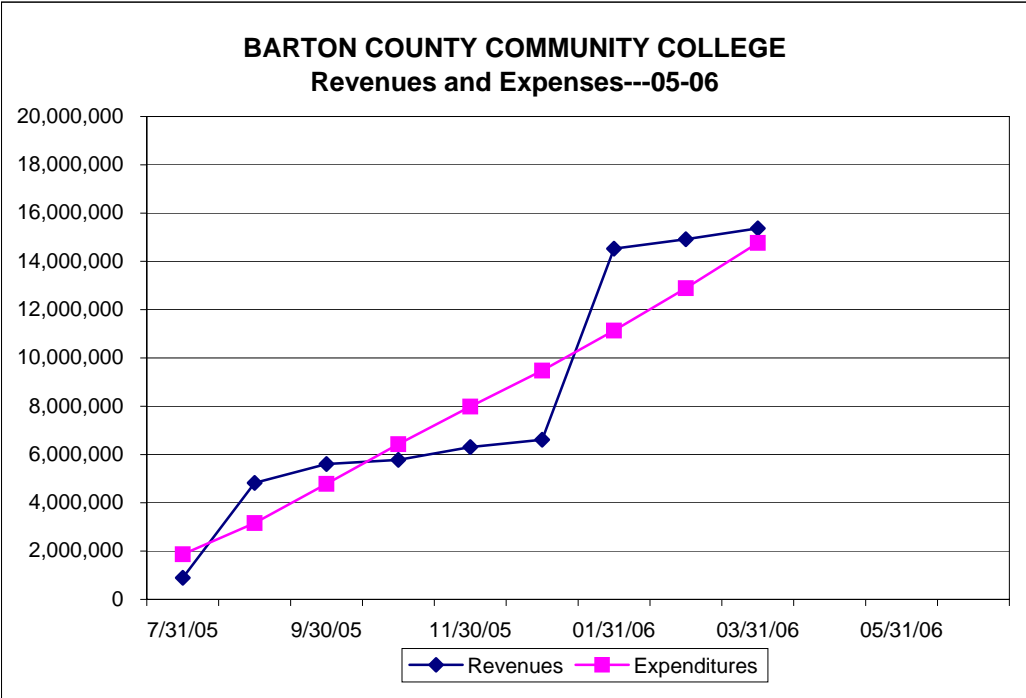
BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED MARCH 31, 2006 & 2005

	YEAR ENDED		NET CHANGE	%
	03/31/06	03/31/05	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	\$4,585,281	\$4,363,507	221,774	0
Tuition-Out Of State	351,989	281,806	70,183	25
Tuition-In State	3,150,840	2,919,213	231,627	8
Tuition-Out District	101,271	174,252	(72,981)	(42)
State Aid	6,889,663	6,059,079	830,584	14
Out District State Aid	0	0	0	
Property Taxes	3,651,917	3,549,403	102,514	3
Other Taxes	670,673	662,419	8,254	1
Interest Income	91,817	62,203	29,614	48
Other	459,090	481,731	(22,641)	(5)
Total Revenue	15,367,260	14,190,106	1,177,154	8
Expenditures:				
Academic Salaries	4,978,601	4,787,858	190,743	4
Support Salaries	2,884,894	2,815,741	69,153	2
Supplies	2,760,866	2,583,760	177,106	7
Equipment	87,427	23,981	63,446	265
Advertising	38,671	45,324	(6,653)	(15)
Transfers & Other	600,000	400,000	200,000	50
Employee Benefits	1,799,772	1,558,783	240,989	15
General Insurance	233,418	207,920	25,498	12
Utilities	475,645	491,660	(16,015)	(3)
In County Scholarships	132,065	156,165	(24,100)	(15)
Capital Outlay	332,388	662,065	(329,677)	(50)
Maintenance	443,330	373,009	70,321	19
Total Expenditures	14,767,077	14,106,266	660,811	5
Fund Balance, Ending	5,185,464	4,447,347	738,117	0

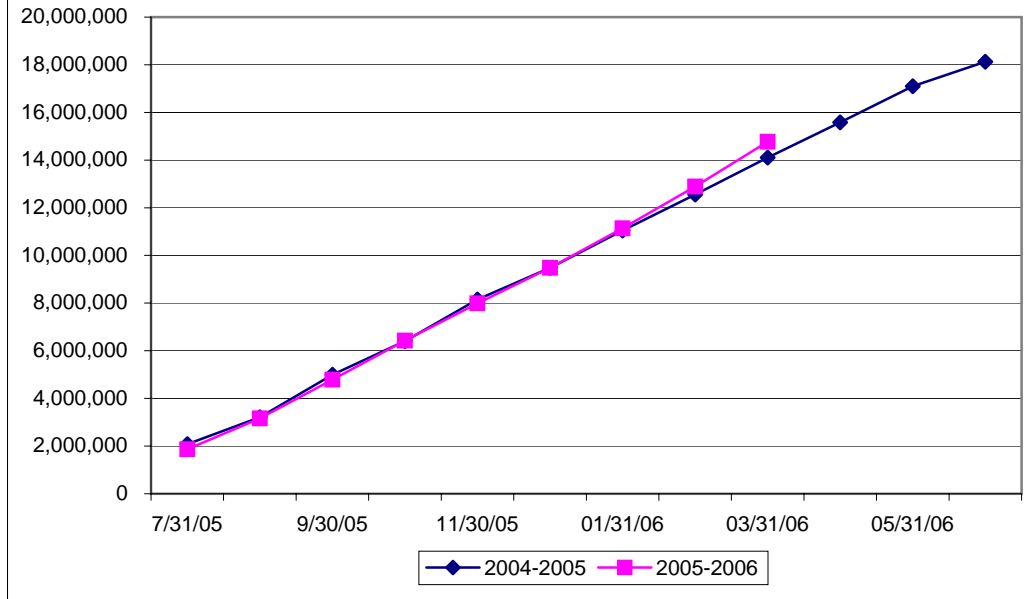
BARTON COUNTY COMMUNITY COLLEGE
AUXILIARY FUNDS
FUNDS FLOW ACTIVITY
PERIOD ENDED MARCH 31, 2006

	STUDENT UNION	DORMITORIES	ATHLETICS	CAMP ALDRICH	NINE MONTH ACTIVITY	2005-06 BUDGET	YTD AVAILABLE	% AVAILABLE
Fund Balance, Beginning:	376,521	437,385	98,798	88,952	1,001,656	1,001,656		
<hr/>								
Revenues:								
Vending	1,281				1,281	2,000	719	35.95
Bookstore	681,251				681,251	800,000	118,749	14.84
Food service	350,495			0	350,495	482,000	131,505	27.28
Fees	0			0	0	200,000	200,000	100.00
Supplies & Services		24,895			24,895	28,000	3,105	11.09
Housing Rental		962,300		41,004	1,003,304	1,000,000	(3,304)	(0.33)
Transfers			600,000	0	600,000	500,000	(100,000)	(20.00)
Revolving					0	0	0	
Misc.	2,184				2,184	4,000	1,816	45.40
Entry Fees & Other			2,440	0	2,440	16,000	13,560	84.75
<hr/>								
Total Revenues	1,035,211	987,195	602,440	41,004	2,665,850	3,032,000	366,150	12.08
<hr/>								
Expenditures:								
Salaries	60,286	100,233	9,451	35,977	205,947	285,000	79,053	27.74
Books & Supplies	610,817				610,817	725,000	114,183	15.75
Maintenance	17,741	50,043		7,618	75,402	110,000	34,598	31.45
Food	417,211	292,595		0	709,806	890,000	180,194	20.25
Utilities	4,347	88,482		14,146	106,975	185,000	78,025	42.18
Lease payments & Int	0	177,597			177,597	202,000	24,403	12.08
Travel & Recruiting			132,290		132,290	138,000	5,710	4.14
Officials			32,960		32,960	30,000	(2,960)	(9.87)
Training Supplies			13,628		13,628	17,000	3,372	19.84
Insurance			87,276		87,276	85,000	(2,276)	(2.68)
Equipment	0	131,283	93,323	0	224,606	200,000	(24,606)	(12.30)
Clinics & Awards			1,067		1,067	10,000	8,933	89.33
Transfers & Refunds		0	0		0	1,000	1,000	100.00
Revolving					0	0	0	
Nationals & Fees			11,656		11,656	40,000	28,344	70.86
Supplies	11,972	3,375	54,085	50	69,482	110,000	40,518	36.83
Misc.		0			0	1,000	1,000	100.00
<hr/>								
Total Expenditures	1,122,374	843,608	435,736	57,791	2,459,509	3,029,000	569,491	18.80
<hr/>								
Fund Balance, Ending	289,358	580,972	265,502	72,165	1,207,997	1,004,656		
<hr/>								





BARTON COUNTY COMMUNITY COLLEGE Expenditures Comparison



7. ACTION ITEMS
Bids for Repaving the College's North Road

The bids below are for the replacement of the North campus road and west entrance. The road currently is in need of major repairs. Architects Stecklein & Brungardt developed the specifications and a bid package for the paving replacement. Competitive bids were solicited for either concrete paving or asphalt paving.

The following were the results of the requests for bids:

	Bidder	Base Bid Asphalt	Base Bid Concrete	Unit Cost #1	Concrete Supplier	Asphalt Supplier	Dirtwork
1	Builders Plus Concrete, Wichita KS		\$168,000.00	\$10.00	Concrete Service		Dakota, G.B.
2	Esfeld Construction Inc., Great Bend KS		\$136,330.00	\$18.50	Concrete Service		Esfeld, G.B.
3	Strate Construction, Kinsley KS		\$151,800.00	\$4.90	G.B. Redimix		Dakota, G.B.
4	Suchy Construction Inc., Great Bend KS		\$139,246.00	\$4.95	G.B. Redimix		Dakota, G.B.
5	Venture Corporation, Great Bend KS	\$139,750.00		\$3.00	Eakin, G.B.	Venture, G.B.	Venture, G.B.

All local Concrete and Asphalt companies were contacted and asked to bid on the project. All 5 bidders will be using local subcontractors for the dirt work, concrete, and asphalt supply.

It is recommended that the Board of Trustees accept the low local bid from Esfeld Construction, in the amount of \$136,330.

2006-2007 Faculty Contract Renewals

Following the faculty evaluation process and individual consideration, it is the recommendation of Dr. Gabelmann and Dr. Maier that the Board of Trustees approves the following list of faculty for contract renewal for 2006-2007 as presented:

Yvonda Acker	Randell Allen
Dana Allison	Steven Artzer
Mary Barrows	Richard Bealer
Bert Besthorn	Jimmy Bias
Kathy Boeger	Jeana Brack
Kimberly Bradney	Walter Brown
Leonard Bunselmeyer	Gerald Butler
Linda Carson	Eugene Compton
Michael Cox	Jamee Dannebohm
Charles Davis	Stephen Dayton
Steve Dudek	Robert Dunavan
David Durnil	Timothy Folkerts**
George Forst	Vern Fryberger
Brenda Glendenning	Linda Gobin
Joseph Harrington	Kristen Hathcock
Kathy Heidrick	O. Arthur Holm
Jane Howard	Brian Howe
Edmond Johnson	Teresa Johnson**
Shingo Kajinami	Nellene Kenyon
Dennis King	Ron Kirmer
Shanna Legleiter**	Gretchen Lewis
Robert Loss	Steven Lueth**
Joel Lundstrom	Louise Masden
Linda McCaffery	Judith Miller
Carrie Minton	Renelle Mooney**
Ruth Moritz	Roma Lee Murphy
Steven Oelke	Evelyn Parker
Robert Patterson	Douglas Polston
Stephen Pottorff	Kay Robinson
Norman Russell	Rita Schmidt
Mark Shipman	Brenda Siebold
John Simmons	Christian Smith
Randy Smith	Angela Sullivan
Roger Vanderlinde	Reiley Watson
Darcy Wedel	Patricia Wells
Karyl White	Russell Wilson
Curtis Wolf	<u>Part-time</u>
	Karole Erikson
	Glenna Gaunt
	Sarah Bretches

** By approval of this list, these individuals have achieved tenure.

2006-2007 Head Coaching Contract Renewals

After reviewing the performance of the coaches as it relates to the Mission and Goals of Barton Athletics, it is Dr. Maier's recommendation that the College extends contracts to the following head coaches for 2006-2007 as presented:

Joe Burger – Men's Soccer
Sydney Bwalya – Tennis
Tom Curtis – Softball
Steve Gotsche – Men's Golf
** Kurt Kohler – Volleyball
Kristi Straub – Women's Golf
Debbie Warren –Danceline and Cheerleader
Mike Warren – Baseball

Note: The Board approved 2006-2007 head coaching contracts to Lane Lord (Head Women's Basketball) at its regular meeting on February 21, 2006. Craig Fletchall's (Head Men's Basketball) current contract extends through March 31, 2007.

** If the Board approves Kurt Kohler's position change within the consent agenda, he will not receive a head coaching contract for 2006-2007.

2006-2007 Administrative Contract Renewals

After working closely with these individuals for over eight months and observing their professional performance and commitment to the Mission and Ends of the College, it is Dr. Maier's recommendation that the College extends professional contracts for 2006-2007 to the following administrators as presented:

Jackie Elliott – Dean of Student Development
Dr. Gillian Gabelmann – Dean of Learning and Instruction
Ron Vratil – Dean of Business Services
Dick Wade – Dean of Enrollment Management
Mike Weltsch – Executive Assistant to the President for Planning, Organizational Development and Military Operations

8. **INFORMATION**

KACCT/KBOR REPORT

Mike Johnson and Dr. Maier will update the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.

MAY BOARD MEETINGS/ACTIVITIES

- Wed., May 3** **12:00 noon – Board Study Session – Room U-219**
- Thurs., May 11** **5:30 p.m. – Board Commencement Dinner – Room U-219**
7:00 p.m. – Commencement – Gymnasium (followed by
Reception in the Student Union)
- Tues., May 16** **4:00 p.m. – Monthly Board Meeting – Room U-219**
- Mon., May 29** **Memorial Day – Campuses Closed**

9. **EXECUTIVE SESSION**

A second executive session may be required.

Recommendation: It is recommended that the Board recess to a second executive session, should it be deemed necessary, in compliance with the Kansas Open Meetings Act.

10. **ADJOURNMENT**

At the conclusion of the meeting, the Board will adjourn.