

## **Emergency Operations Plan**

Emergencies can occur at any time. In an effort to protect public safety and health, the college has developed an Emergency Operations Plan (EOP) to enhance preparedness and assist in protecting the college community.

### **Objectives of the EOP:**

- Provide clear and easy-to-follow guidelines for the most critical functions during an emergency response.
- Organize the plan in a way that users can quickly determine their role and responsibilities.
- Provide a basis for training staff, faculty and students.
- Determine the decision process, the level of response, and extent of emergency control and coordination that should be activated when incidents occur.
- Be prepared, not only to respond to an emergency, but also to handle a crisis in terms of student safety, media relations, risk management, and continuity of Barton's operations.

### **Opportunities:**

- Be proactive
- Practicing for an emergency prior to an actual event.
- Emergency exercises provide opportunities to train, practice response, review actions taken, and debrief in a non-emergency situation.
- Allows for the reviewing, strengthening, and updating of the EOP.
- Analyzing risks based on location and the college environment.

### Challenges:

- Training faculty, staff, and a changing student population.
- Communication:
  - Communicating to all areas of the campus (All interior locations, outside the buildings on the campus grounds, athletic fields, etc.)
  - Communicating to students that are off campus.
  - Communication to parents of students.
  - Communication between the Emergency Response Team members.
  - Communication with local Emergency responders.
- Financial impact of upgrading communication systems (intercom, exterior speaker systems, text messaging, email, etc.), providing the necessary training, and providing the supplies necessary to prepare for an emergency.
- Rural location and relatively small number of emergency responders.
- Planning for the unknown.

This development of the Emergency Operations Plan is not intended to be the end of emergency planning. Campus preparedness, communications with emergency responders, and conducting emergency drills are as important as the plan itself.

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Barton's Emergency Operations Plan can be found on the College website:

<http://www.bartonccc.edu/eop/EOPPlan.pdf>

### Items to be addressed:

- Training
- Placing Emergency Kits in various locations throughout the campus.
- Emergency drills.
- Communication & meetings with emergency responders.
- Emergency communication systems.