

Scales Technician Continuing Education and Recertification Testing Executive Summary

Barton Community College (BCC) recently signed a Memorandum of Understanding (MOU) with the Kansas Department of Agriculture (KDA), Division of Weights and Measures. This MOU provides payment from the KDA to Barton to conduct annual training and testing required for the licensing of technical representatives who wish to perform servicing, inspecting and testing of retail, small and large scales as well as mass flow meters. The term of the MOU is October 3, 2014 through August 30, 2019. The anticipated number of licenses BCC will issue the first year of the contract is 300.

The MOU states that BCC will provide the following to the KDA:

- Training will occur between December 1 and June 30, testing will follow each training session at the Great Bend and Manhattan site. Each site will conduct the following tests:
 - 1 mass flow training per site
 - 2 retail scales training per site
 - 2 small scales training per site
 - 3 large scale training per site
 - Additional training sessions will be added as needed
- Required training topics will include:
 - Device inspection
 - Device testing and applicable Kansas Weights and Measures laws
 - Regulations, policies, and guidance including the enforcement responsibilities of licensed technical representatives
- The testing cycle will follow the same schedule as the training schedule. Additional testing can be scheduled at the BCC Assessment Center during college operational hours.
- An advisory board will be established, representatives from KDA and industry constituents will be invited to participate.
- A website/webpage will be established for the following purposes:
 - Dates, times, and location of testing
 - Retesting information
 - Contact person
 - Registration for testing (paper registration may also be made available)
 - Post materials pertinent for continuing education and testing including information to be presented during the continuing education portion of recertification; post materials a minimum of two weeks prior to the sessions.
 - Provide a message board for certification attendees to communicate concerns/problems to be addressed at training.
 - Training location information (hotels, restaurants, etc.)
 - Map and direction
 - Webpage shall be updated annually a minimum of two weeks prior to training and testing sessions
- BCC will meet annually with KDA, Division of Weights and Measures to discuss concerns and issues identified during the past year, including common deficiencies found in the field.

Respectfully Submitted by:

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