

# HLC Comprehensive Visit Update

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# Actions

✓ Newsletters 4, 5, & 6

✓ Link to Assurance Argument:

<https://docs.bartonccc.edu/about/accreditationandcertification/2022-hlc-assurance-argument-barton.pdf>

✓ Link to Federal Compliance Report:

<https://docs.bartonccc.edu/about/accreditationandcertification/fed-comp-filing-2022-frm.pdf>

# Draft Schedule Meetings

- President
- President and Executive Leadership
- Academic Support Services
- Institutional Financial Review
- Enrollment Management
- Academic Quality Assurance for Programs and Courses
- Board of Trustees (Lunch)
- Curriculum and Program Assessment
- Campus Tour
- Other Meetings as Needed
- Open Forum: Criteria 1 & 2
- Open Forum: Criteria 3 & 4
- Open Forum: Criterion 5
- Meeting with Students
- Meeting with Faculty
- Student Support Services, Financial Aid, Registrar, & Co-curricular
- Strategic Planning and Operational Efficiency
- Foundation Board
- Faculty Qualifications Review

# Criterion 2

## Integrity: Ethical and Responsible Conduct

**The institution acts with integrity; its conduct is ethical and responsible.**

- ✓ Institutional policies and processes for fair and ethical behavior: governing board, administration, faculty, and staff
- ✓ Mission is adopted by Board of Trustees
- ✓ Financial, academic, human resources, auxiliary functions operate with integrity
- ✓ Clear and accurate representation to the public (programs, costs, accreditation, governance)
- ✓ Institutional claims supported by available evidence
- ✓ Board of Trustees is autonomous to make decisions in the best interest of the institution
- ✓ Board of Trustees is trained and knowledgeable to make informed decisions
- ✓ Board of Trustees meets legal and fiduciary obligations

# Criterion 2

## Integrity: Ethical and Responsible Conduct

**The institution acts with integrity; its conduct is ethical and responsible.**

- ✓ Board of Trustees actions reflect priorities to preserve and enhance the institution
- ✓ Board of Trustees considers the best interests of internal and external constituencies
- ✓ Board of Trustees actions are independent of undue influence donors, elected officials, and other external parties
- ✓ Board of Trustees delegates the daily operations to institution's management and academic matters to faculty
- ✓ Institution is committed to academic freedom and freedom of expression
- ✓ Institution enforces policies on academic honesty and integrity
- ✓ Institution supports responsible research and scholarly practice

# C2 Possible Items for Discussion

- Talk about shared governance and how individuals at Barton participate in decision-making at Barton.
- How does Barton establish a culture of trust within the institution.
- What are the major responsibilities of Barton's Board of Trustees?
- How is the community able to provide feedback to the Board of Trustees?
- Do new trustees receive orientation to board responsibilities?
- Do faculty have academic freedom in teaching?
- Talk about Barton's financial operations. Are Barton's operations financially healthy?
- Describe Barton's budget approval process.
- How does Barton provide transparency in regard to financial operations and audit reports?

## Criterion 5

### Institutional Effectiveness, Resources and Planning

**The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.**

- ✓ Barton's leadership effectively fulfills the mission
- ✓ Shared governance engages internal consistencies in institutional planning, policies, and procedures
- ✓ Barton uses data to make informed decisions
- ✓ Barton's leadership ensures faculty (and staff, when appropriate) are involved in setting academic requirements, policies, and procedures through collaborative structures
- ✓ Barton's resources support educational offerings and future enhancements
- ✓ Barton employs qualified and trained faculty and support staff throughout operations
- ✓ Mission is realistic in light of resources
- ✓ Institution has a well developed budgeting process and monitoring of resources

## Criterion 5

### Institutional Effectiveness, Resources and Planning

**The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.**

- ✓ Barton's fiscal allocations ensure academic offerings are achieved
- ✓ Barton engages in systematic and integrated planning and improvement
- ✓ The Institution allocates resources to support and align with Mission
- ✓ Barton's links the processes assessment of student learning, evaluation of operations, planning and budgeting
- ✓ Planning and budgeting of resources considers internal and external perspectives
- ✓ Barton understands its capacity and plans accordingly
- ✓ Barton anticipates evolving external factors when planning and budgeting
- ✓ Barton systematically improves its operations and student outcomes



# C5 Possible Items for Discussion

- What are Barton's different revenue streams?
- What challenges, financial or other, do you oversee Barton planning for in the next few years?
- Describe the annual budget process. Is the process transparent to constituents?
- Talk about some of the important initiatives Barton is involved in across the institution.
- Are capital needs addressed through strategic planning?
- How does KBOR fit into the institutional governance structure?
- Are faculty and staff given opportunity to provide input into institutional initiatives?
- How are student assessment results taken into consideration in the budgeting process?
- How do institutional strategic goals influence the budgeting process?